

## Public Board of Directors OPEN Action Log For receipt at the March 2025 Board

Public	Date of BOD	Minute Ref	Item	Action	Update	Lead	Target Date (RAG)
<b>To note:</b> actions for 2024/25 for board and its sub committees will be numbered rising from 1. This will begin with May 2024 actions							
Action 37	27 Nov 2024	Item 12	Systems and partnerships update	It was requested that the timing and governance arrangements in relation to the development of the joint committee arrangements for eating disorders between the partners in the South Yorkshire MHLDA provider collaborative is reflected in the Trust constitution and standing financial instructions in due course.	An update on the joint committee arrangements will be received at the confidential Board following which any required changes will be reflected in the Trust constitution.	DP/JD	March 2025
Action 39	29 Jan 2025	Item 12	Lived experience report	It was agreed that key areas of focus would be reported back to the Board through the lived experience report. <ul style="list-style-type: none"> <li>• Include insights from Healthwatch into future lived experience reports</li> <li>• Take forward three areas of focus, as discussed in the experience story</li> <li>• Assurance about the care opinion piece to be included in future reporting</li> </ul> The carer experience story will be invited back to the Board in 12 months to reflect on what has changed	This has been noted for update report scheduled for July 2025 and this has been noted on the Board work programme.	CJ	July 2025
Action 40	29 Jan 2025	Item 12	Lived experience report	Extend the feedback February to include the Council of Governors	Feedback February was included at the Council of Governors meeting on 25 February 2025	CJ	Feb 2025
Action 41	29 Jan 2025	Item 8	Chief Executive's report	In reference to the Trust becoming an anti-racist organisation, it was confirmed that there are a number of initiatives that were taking place in the Trust. It was agreed that an action will be taken to bring a more structured update back to the Board to include the significant work taking place relating to workforce as well as the patient and carer race equality framework (PCREF) and reducing restrictive practice work.	Timing for this has been confirmed on the work programme for April 2025	DP	April 2025
Action 42	29 Jan 2025	Item 14	Integrated Performance and Quality Report	The Chair noted that the narrative on the front sheet in relation to PDR states that compliance was at 68.1%, and this does not match the narrative in the IPQR report which states that 90% of staff have received a PDR in the last 12 months. It was agreed that CP would email the Board with clarification of the figures relating to PDR.	There are two targets one for 6 weekly supervisions (80%) and one for PDRs (90%). It has been confirmed that PDR compliance is 68.1% of staff which is below the target aim of ensuring that 90% of staff have received a PDR in the last 12 months	CP	March 2025
Action 43	29 Jan 2025	Item 19	29 Jan 2025	The Chair noted the South Yorkshire Mental Health, Learning Disability and Autism (MHLDA) Provider Collaborative Board meeting notes were attached to the report and the collaborative annual report will be circulated to the Board and to the governors, following an amendment required.	Still awaiting the annual report. A request has been resubmitted and as soon as it is received it will be added to the agenda.	DP	May 2025
<b>Open actions from previous board meetings in 2023/24 [closed actions are available in the 2023/24 actions archive]</b>							
None							

Target Date:

Overdue	In Progress	Completed	Closed/Archive
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