

# Board of Directors – Public

**UNCONFIRMED Minutes of the Public Board of Directors held from 9:30am on Wednesday 26 June 2024 at Centre Court and via MS Teams**

**Present:** Sharon Mays, Chair (SM)  
(voting) Salma Yasmeen, Chief Executive (SY)  
Heather Smith, Non-Executive Director (HS)  
Anne Dray, Non-Executive Director (AD)  
Mark Dundon, Non-Executive Director, (MD)  
Owen McClellan, Non-Executive Director (OMcL)  
Olayinka Monisola Fadahunsi-Oluwole, Non-Executive Director, (OFO)  
Phillip Easthope, Executive Director of Finance (PE)  
Salli Midgley, Executive Director of Nursing, Professions and Quality (SMi)  
Caroline Parry, Executive Director of People (CP)  
Helen Crimlisk, Interim Medical Director (HC)

**In Attendance:** Prof. Brendan Stone, Associate Non-Executive Director (BS)  
(non-voting) Neil Robertson, Director of Operations (NR)  
James Drury, Director of Strategy (JD)  
Deborah Lawrenson, Director of Corporate Governance (Board Secretary) (DL)

**Other attendees:** Amber Wild, Head of Corporate Assurance (AW)  
Bethan Devonald, Executive Assistant (BD)

**Apologies:** None

| Min Ref:                       | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| PBoD<br>26/06/24<br>Item 1     | <p><b>Welcome and Apologies</b></p> <p>The Chair welcomed the Board and observers to the extra-ordinary meeting. Neil Robertson joined the meeting remotely.</p> <p>There were no apologies.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| PBoD<br>26/06/24<br>Item 2     | <p><b>Declarations of Interest</b></p> <p>None specifically noted over and above the regular formal declarations of interests made by Board members.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| PBoD<br>26/06/24<br>Item 3(i)  | <p><b>Quality Account 2023/24</b></p> <p>Salli Midgley (SMi) presented the Quality Account 2023-2024 noting feedback had been reflected from discussions at Board of Directors, Quality Assurance Committee, Council of Governors and Audit and Risk Committee previously; and confirmed feedback had been received and reflected from Sheffield Healthwatch and the Local Authority Health Scrutiny sub-committee.</p> <p>It was confirmed the document meets statutory requirements.</p> <p>SM asked if data will be added to the report prior to publication for 72 hour waits and other metrics together with any other missing elements in tables and assurance was provided this would take place. It was agreed the final version would be shared with Board following updating and inclusion of the signatures of the Chair and Chief Executive. <b>Action: TB/SMi/AW</b></p> <p>The Board approved the Quality Account 2023/24 subject to finalisation as outlined, for publication.</p> |
| PBoD<br>26/06/24<br>Item 3(ii) | <p><b>Annual Governance Statement 2023/24</b></p> <p>Deborah Lawrenson (DL) presented the draft Annual Governance Statement extracted from the Annual Report 2023/24 for approval. It was noted the Annual Report was due for receipt and approval in the confidential session. It was confirmed the Annual Governance Statement was received at the Audit and Risk Committee and the public Council of Governors meetings in June with no comments received. The Board was advised the Trust's external auditors have confirmed the document is compliant with the Foundation Trust Annual Reporting Manual (the ARM) and as such DL recommended the Annual Governance Statement 2023/24 for approval.</p> <p><b>Approved.</b></p>                                                                                                                                                                                                                                                               |

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| PBoD<br>26/06/24<br>Item 4 | <b>Any Other Business</b><br>None                                                                                                                 |
| PBoD<br>26/06/24<br>Item 5 | <b>Reflections on the meeting effectiveness</b><br>No specific reflections were made in respect of meeting effectiveness or any unconscious bias. |

**Date and time of the next Public Board of Directors meeting:**  
**Wednesday 24 July 2024 at 9.30am**  
***Format: to be confirmed***

*Apologies to: Amber Wild ([amber.wild@shsc.nhs.uk](mailto:amber.wild@shsc.nhs.uk))*