

## Wednesday 14 October 2020 | 2pm to 3.30pm Microsoft Teams

## **Agenda**

## Planning meeting from 2pm - 3.30pm

- 1. Introduction and apologies
- 2. How is everyone?
- 3. Minutes and any actions
- 4. Paul Gledhill (IT department) Replacing the electronic patient record system
- 5. Megan Williamson (Trainee Digital Business Analyst) Update on telephony services feedback following previous meeting attended
- 5. Any other business

## Date of next meeting

Wednesday 11 November 2020, 2pm to 3.30pm Details to be confirmed