

BOARD OF DIRECTORS MEETING (Open)

Date: 11th September 2019

Item Ref: 20bii

TITLE OF PAPER	Quality Assurance Committee Summary Report to the Board of Directors in respect of Significant Issues
TO BE PRESENTED BY	Ms Sandie Keene, Chair, Quality Assurance Committee Non-Executive Director
ACTION REQUIRED	For assurance
OUTCOME	To report items of significance discussed at the Quality Assurance Committee on 29 th July 2019
TIMETABLE FOR DECISION	To be discussed at September's Board of Directors meeting.
LINKS TO OTHER KEY REPORTS / DECISIONS	Minutes of the Committee
STRATEGIC AIM STRATEGIC OBJECTIVE BAF RISK NUMBER & DESCRIPTION+	Strategic Aim: Quality & Safety Strategic Objective: 1.1 Effective Governance, Quality Assurance and Improvement will Underpin all we do. BAF Risk No: A101iii BAF Risk Description: Trust governance systems are not sufficiently embedded which may reduce the effective means by which executive directors can consistently and continually be held to account for the delivery of sound strategies, effective management of risk and the quality of service provided by the organisation.
IMPLICATIONS FOR SERVICE DELIVERY AND FINANCIAL IMPACT	Timely Reporting to the Board of Directors
CONSIDERATION OF LEGAL ISSUES	None identified

Author of Report	Sandie Keene
Designation	Chair, Quality Assurance Committee (Non-Executive Director)
Date of Report	August 2019



SUMMARY REPORT

Report to: Board of Directors

Date: 11th September 2019

Subject: Quality Assurance Committee
Summary Report to the Board of Directors in respect of Significant Issues

Presented by: Sandie Keene, Chair, Quality Assurance Committee

Author: Mike Hunter, Executive Medical Director

1. Purpose

To report to the Board of Directors, items of significance discussed at the Quality Assurance Committee meeting held on 29th July 2019.

2. Summary

Board members will receive the minutes of the Quality Assurance Committee held on 29th July 2019 in October 2019. However, the meeting is reviewed and the Committee agreed by means of this report to notify the Board of Directors of the following significant issues:

Regulation Dashboard

The Committee received the Regulation Dashboard and has requested to be sighted on the work of the Workforce and Organisation Development Committee across the areas of the staff survey that relate to Health and Safety and safety and quality issues, including the involvement with the Health and Safety Executive, at a future meeting.

Infection Prevention and Control Annual Report 2018/19 and Programme 2019/20

The Committee would like to alert the Board of Directors with regards to the assurance received and concerns raised in terms of the flu vaccinations, as well as to the lack of compliance with completing the surveillance forms.

Due to a change in the legislation around flu vaccinations, it has now been confirmed that it is no longer appropriate for the Director of Nursing to have oversight and accountability for the Trust's flu vaccination programme. This now has to be undertaken by a doctor, occupational health physician, GP (if in Primary Care Services) or Medical Director. This has been discussed at the Executive Directors Group and the options available were considered. As a new contract for provision of Occupational Health Services with PAM Group is in place, a decision was taken that they will be commissioned to undertake the flu vaccination programme for this year.

It is now with Human Resources and the PAM Group for the delivery of the programme.

Structured Judgement Review Deep Dive Session

The Committee would like to report to the Board of Directors that it received positive assurance and understanding relating to Structured Judgement Reviews.

Litigation Annual Report

The Committee would like to alert the Board of Directors that in view of the absence within this report of looking at themes and trends, the Committee has limited assurance that the Trust is developing any learning or putting measures in place to reduce its impact in the future. The Committee also noted that the current systems and processes do not enable the Trust to do the work properly.

Report on Lessons Learnt – Corporate Affairs (FastTrack & Compliments)

The Committee would like to alert the Board of Directors that it was not assured by this report but did recognise that other work has been undertaken to understand how the situation occurred. The Committee noted that the Serious Incident investigation report will be brought to a future meeting.

CQUIN's – Quarterly Progress Report (Q1)

The Committee was assured by this report but a theme was identified around some concern with IMST's ability to respond to requests for system changes.

3. Actions

For the Board of Directors to note the issues raised and receive assurance that the Quality Assurance Committee has taken appropriate action.

4. Contact Details

Sandie Keene, Chair of the Quality Assurance Committee.