

BOARD OF DIRECTORS MEETING (Open)

Date: 12 December 2018

Item Ref:

09

TITLE OF PAPER	Appointment of Associate Non-Executive Director
TO BE PRESENTED BY	Jayne Brown OBE, Trust Chair
ACTION REQUIRED	For ratification

OUTCOME	If ratified, an appointment will be made
TIMETABLE FOR DECISION	12 December 2018
LINKS TO OTHER KEY REPORTS / DECISIONS	Decision to apply for membership of the Association of UK University Hospitals
STRATEGIC AIM: STRATEGIC OBJECTIVE: BAF RISK NUMBER: BAF RISK DESCRIPTION:	Value for Money A401 we will improve the productivity and efficiency of our services A401ii Trust governance systems are not sufficient embedded which may reduce the effective means by which executive directors can consistently be held to account for the delivery of sound strategies, effective management of risk and the quality of service provided by the organisation
LINKS TO NHS CONSTITUTION & OTHER RELEVANT FRAMEWORKS, RISK, OUTCOMES ETC	SHSC Constitution The Role of the University Hospital (AUKUH) Developing the Role of the Clinical Academic Researcher in the Nursing, Midwifery and Allied Health Professions (DH Guidance 2012)
IMPLICATIONS FOR SERVICE DELIVERY & FINANCIAL IMPACT	The remuneration for the Associate Non-Executive Director will be £6,157
CONSIDERATION OF LEGAL ISSUES	n/a

Author of Report	Sam Stoddart
Designation	Deputy Board Secretary
Date of Report	3 December 2018

SUMMARY REPORT

Report to: BOARD OF DIRECTORS

Date: 12 December 2018

Subject: Appointment of Associate Non-Executive Director (NED)

Author: Sam Stoddart, Deputy Board Secretary

1. Purpose

<i>For Approval</i>	<i>For a collective decision</i>	<i>To report progress</i>	<i>To seek input from</i>	<i>For information</i>	<i>Other (please state below)</i>
x					

2. Summary

The Board of Directors approved the proposal for SHSC to apply to join the Association of UK University Hospitals (AUKUH) in September 2017. It is an essential requirement of members of the AUKUH to have a University Non-Executive Director (NED) on their Board of Directors, therefore the Trust implemented the process to create this post and agree to appoint to it. On the 26th July 2018 the role and appointment of a University Associate Non-Executive Director was approved by the Trust Council of Governors (CoG).

The Associate NED is not a statutory director and therefore does not hold office at the Trust. The position does not confer voting rights and does not count to the quorum of the Board. The position is not subject to an open recruitment process as the University of Sheffield is required to identify an individual who meets the requirements of the role. The individual is then subject to interview and must comply with the Fit and Proper Persons Requirement.

The appointment is made by the Trust via the Board and is specifically made by the Chief Executive.

Professor Brendan Stone was identified by the University of Sheffield for the role. He is a Professor of Social Engagement and the Humanities and Deputy Vice President for Education at the University.

An interview was held on Friday 9 November 2018, led by the Trust Chair and including the Executive Medical Director, Lead Governor, Director of Corporate Governance (Board Secretary), and NED Cllr Olivia Blake.

Professor Stone has a long history with the Trust being one of the first service user governors following the Trust's authorisation in 2008. His current commitments and interests include:

- National Teaching Fellow of the Higher Education Academy
- Founder Director, Storying Sheffield (www.storyingsheffield.com)
- Senior Fellow, The Institute for Mental Health
- Co-Chair, NHS England Strategic Oversight Group for programme on Use of Restrictive Interventions in NHS Commissioned Health Care
- Co-Chair, Service-User Engagement Group, Sheffield Health and Social Care NHS Trust
- Academic and Health Science Network Award for Excellence in Patient Experience
- Board Director, Sheffield Flourish

Following a robust interview, it was determined Professor Stone would make an excellent Associate NED.

The Terms and Conditions of office have been amended, following advice from the Trust solicitors, to ensure the content reflects the nature of the role, which differs to that of a NED.

It is anticipated that the role will commence following satisfactory completion of all HR processes with a term of four years.

3. Next Steps

The Nomination & Remuneration Committee (NRC) at its meeting of 23 November 2018 received a report detailing the appointment and interview process and noted its content for receipt at the CoG on 6 December 2018. CoG then received NRC's report on 6 December 2018 and noted the recommendation to appointment Professor Stone. The Board is now asked to ratify the appointment.

4. Required Actions

The Board is asked to note that due process has been followed and all necessary checks will be undertaken to ensure full compliance with the Fit and Proper Persons Requirement and therefore to ratify the appointment of Professor Stone, which is made by the Trust.

5. Monitoring Arrangements

The Director of Corporate Governance (Board Secretary) will ensure that all relevant HR processes are undertaken in line with the Fit and Proper Persons Requirements.

6. Contact Details

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Director of Corporate Governance (Board Secretary)
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