








Board of Directors - Open

Notice is hereby given of the 119th Board of Directors on Wednesday 12 December 2018 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item		Brought by:
10:00am		Welcome & Apologies: Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair	V	Ms. J Brown Chair
		Meet the Board <ul style="list-style-type: none"> Positive Practice Award Winners (Specialist MH) – Forest Close -Rehabilitation Julie Smalley, Clinical Nurse Manager and colleagues 	V	Ms. J Brown Chair
10:10am	1.	Declarations of Interest: To receive any declarations of interest from Members	V	Ms. J Brown Chair
	2.	Minutes of the Board of Directors meeting held on 14 November 2018 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 14 November 2018		
	3.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting		
Strategy				
10:20am	4.	Sheffield Dementia Strategy <i>Ms Kathryn Robertshaw, Programme Manager, SHSC and Ms Nicola Shearstone, Senior Responsible Officer, Sheffield City Council in attendance</i>		Mr. C Clarke Deputy Chief Executive
Performance Management				
10:35am	5.	Service Performance Dashboard for the period ending 31 October 2018		Mr P Easthope Executive Director
10:50am	6.	Safer Staffing Report for the period ending 31 October 2018		Ms. L Lightbown Executive Director

Governance			
11:00am	7.	Care Quality Commission – Well-led Inspection 2018 Progress Update	 Dr.M Hunter Medical Director
11:20am	8.	Patient Led Assessments of the Care Environment (PLACE) Outcomes 2018	 Mr P Easthope Executive Director
11:30am	9.	Appointment of Associate Non-Executive Director	 Ms. J Brown Chair
Board Stakeholder Relations & Partnerships			
11:35am	10.	Chair's Update To receive the Chair's update on various matters	V Ms. J Brown Chair
11:45am	11.	Governor & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	 Ms. J Brown Chair
Executive Management Updates			
11:55am	12.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters	V Mr. K Taylor Chief Executive
Papers for Information and Assurance			
12 Noon	13.	Mortality Review - Quarter 2	 Dr. M Hunter Medical Director
12:10pm	14.	Board Committees – Significant Issues Reports: To receive Significant Issues Report and Minutes from: i) Quality Assurance Committee (QAC) a) Minutes of the Quality Assurance Committee held 22 October 2018 b) Significant Issues Report from the meeting held on 26 November 2018	 Ms. S Keene Non Executive Director & QAC Chair 
	15.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	V Ms. J Brown Chair
	16.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	V Mr. K Taylor Chief Executive
	17.	Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	V Ms. J Brown Chair
12:15pm		Close	

Date and time of the next Board of Directors meeting
Wednesday 14 February 2019 at 10am Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road, Sheffield, S10 3TG

Margaret Saunders, Director of Corporate Governance (Board Secretary)

Margaret.saunders@shsc.nhs.uk Tel: 3050727

Sharon Sims, Board Support Sharon.sims@shsc.nhs.uk Tel: 2716370