






## Board of Directors - Open

Notice is hereby given of the 117th Board of Directors on Wednesday 10 October 2018 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

### A G E N D A

Time	No	Item	Brought by:
10:00am	1.	<b>Welcome &amp; Apologies:</b> Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair	Ms. J Brown Chair
	2.	<b>Declarations of Interest:</b> To receive any declarations of interest from Board Members	
	3.	<b>Minutes of the Board of Directors meeting held on 12 September 2018</b> To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 12 September 2018	Ms. J Brown Chair
	4.	<b>Matters Arising</b> To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting	
	5.	<b>Action Log</b> To review the Action Log	
<b>Strategy</b>			
10:10am	6.	<b>Health Inequalities</b> ( <i>Greg Fell, Director of Public Health, in attendance</i> )	Ms. M. Saunders Director of Corporate Governance (Board Secretary)
<b>Performance Management</b>			
10:35am	7.	<b>Service Performance Dashboard for the period ending 31 August 2018</b>	Mr P Easthope Executive Director
10:50am	8.	<b>Safer Staffing Reports for period ending 31 August 2018</b>	Ms. L Lightbown Executive Director
11:00am	9.	<b>Health Education England – Self Assessment Return (SAR)</b>	Mr. D Wilson Director of Human Resources
<b>Assurance Risk Management</b>			
11:05am	10.	<b>Mortality - 2018/19 Quarter 1 Review</b>	Dr. M Hunter Medical Director

11:15am	11.	<b>Guardian of Safe Working - 2018/19 Quarter 1 Report</b>		Dr. M Hunter Medical Director
<b>Governance</b>				
11:25am	12.	<b>Care Quality Commission (CQC) Well-led Inspection Report</b>		Ms. L. Lightbown Executive Director
11:50am	13.	<b>Register of Sealings for the period April to September 2018</b>		Ms. M. Saunders Director of Corporate Governance (Board Secretary)
11:55am	14.	<b>Declaration of EPRR (Emergency Preparedness, Resilience and Response) self-assessment and workplan for 2018/19</b>		Mr. C. Clarke Deputy Chief Executive
12:05pm	15.	<b>Health Care Worker Flu Vaccination Best Practice Management Checklist for Public Assurance via Trust Boards by December 2018</b>		Ms. L. Lightbown Executive Director
<b>Board Stakeholder Relations &amp; Partnerships</b>				
12:10pm	16.	<b>Chair's Update</b> To receive the Chair's update on various matters	V	Ms. J Brown Chair
		i. Appointment of the Senior Independent Director (SID)		
12:20pm	17.	<b>Governor &amp; Membership Matters</b> To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors		Ms. J Brown Chair
<b>Executive Management Updates</b>				
12:30pm	18.	<b>Chief Executive's Verbal Update</b> To receive the Chief Executive's verbal update on various matters	V	Mr. K Taylor Chief Executive
		i. Progress Report – CMHT Model		Mr. C. Clarke Deputy Chief Executive
<b>Papers for Information and Assurance</b>				
12:45pm	19.	<b>Board Committees – Significant Issues Reports:</b> To receive Significant Issues Report and Minutes from:		
		i) <b>Quality Assurance Committee (QAC)</b>		Ms. S Keene Non Executive Director & QAC Chair
		a) Minutes of the Quality Assurance Committee held 23 July 2018.		
		b) Significant Issues Report from the meeting held on 24 September 2018		
		ii) <b>Finance, information and Performance Committee (FIPC)</b>		Mr. R Mills Non Executive Director & FIPC Chair
		a) Significant Issues Report from the meeting held on 24 September 2018		

	<p><b>20. Any Other Urgent Business</b> To consider any other urgent business to be discussed in the presence of members of the public and press</p>	V	Ms. J Brown Chair
	<p><b>21. Chief Executive's Announcement of Confidential Business</b> <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i></p>	V	Mr. K Taylor Chief Executive
	<p><b>22. Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting</b> <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i></p>	V	Ms. J Brown Chair
<b>12:50pm Close</b>			

**Date and time of the next Board of Directors meeting  
Wednesday 14 November 2018 at 10am**

**Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road,  
Sheffield, S10 3TG**

*Margaret Saunders, Director of Corporate Governance (Board Secretary)*

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