

## BOARD OF DIRECTORS MEETING (Open)

Date: 12 September 2018

Item Ref:

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<b>TITLE OF PAPER</b>	<b>Governor's and Membership Update for September 2018</b>
<b>TO BE PRESENTED BY</b>	Jayne Brown OBE, Chair
<b>ACTION REQUIRED</b>	Board is asked to receive and note the report for information

<b>OUTCOME</b>	Board will be informed about membership engagement which is taking place, the buoyancy of membership numbers along with updated information relating to governors and their activities.
<b>TIMETABLE FOR DECISION</b>	n/a
<b>LINKS TO OTHER KEY REPORTS / DECISIONS</b>	n/a
<b>STRATEGIC AIM STRATEGIC OBJECTIVE BAF RISK NUMBER &amp; DESCRIPTION</b>	Strategic Aim: A1 Quality & Safety Strategic Objective: A101 Effective quality assurance and improvement will underpin all we do BAF Risk Number: A101ii BAF Risk Description: Inability to provide assurance regarding improvement in the quality of patient care
<b>LINKS TO NHS CONSTITUTION &amp; OTHER RELEVANT FRAMEWORKS, RISK, OUTCOMES ETC</b>	SHSC Membership Strategy <a href="#">NHS Constitution</a> <a href="#">SHSC Constitution</a> <a href="#">NHS Foundation Trust Code of Governance</a>
<b>IMPLICATIONS FOR SERVICE DELIVERY &amp; FINANCIAL IMPACT</b>	n/a
<b>CONSIDERATION OF LEGAL ISSUES</b>	n/a

<b>Author of Report</b>	Sam Stoddart
<b>Designation</b>	Deputy Board Secretary
<b>Date of Report</b>	September 2018

## SUMMARY REPORT

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**Report to:** BOARD OF DIRECTORS

**Subject:** Governor and Membership Update

**Author:** Sam Stoddart, Deputy Board Secretary

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### 1. Purpose

<i>For Approval</i>	<i>For a collective decision</i>	<i>To report progress</i>	<i>To seek input from</i>	<i>For information</i>	<i>Other (please state below)</i>
				X	

### 2. Summary

#### **Governor Update**

New governors attended their first Council of Governors (CoG) meeting on 26 July 2018.

The Nomination & Remuneration Committee reviewed the Non-Executive Director (NED) appraisal process and presented to this to CoG for its consideration at its July meeting. Governors were given the opportunity to comment on the process and these were incorporated into the final process which will be adopted for the forthcoming appraisals. As part of this process governors were invited to participate in the appraisal of both the Chair and three Non-Executive Directors by providing their views via a questionnaire. This feedback was used to inform the Chair's appraisal which took place on 28 August 2018 and will be used in the forthcoming NED appraisals.

#### **Membership**

Membership numbers stand at 12,519 at the end of August 2018. A data cleaning process continues to ensure that membership data is live.

There were two membership activities in July 2018. The first celebrated 70 years of the NHS and took place on 5<sup>th</sup> July. Services from all three of the NHS Trusts in Sheffield were represented in stalls outside Sheffield Cathedral. There was a membership stall run by governors from the three Trusts. The event enabled governors to engage with the public and new members to be recruited.

The second event took place on 18<sup>th</sup> July. This was the annual Wellbeing Festival which provided an opportunity for both statutory and voluntary sector organisations committed to wellbeing to promote their services. In partnership with Sheffield Teaching Hospitals, the Trust had a stall supported by governors from both Trusts.

In total, across the two events over 160 new members were recruited.

### **Governor Questions**

Four questions have been received and all have been responded to.

### **3 Next Steps**

Membership numbers will continue to be monitored.

Governors will be asked to submit questions following this board meeting and activities will be monitored.

### **4 Actions**

None

### **5 Monitoring Arrangements**

The Director of Corporate Governance (Board Secretary) has responsibility for and oversight of membership and governor matters.

### **6 Contact Details**

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