


**Notice is hereby given of the 54<sup>th</sup> Meeting of  
Sheffield Health and Social Care NHS Foundation Trust's  
Council of Governors to be held on  
Thursday 26<sup>th</sup> July 2018 from 2.45pm to 5.00pm  
at Sheffield Hallam University in the Charles Street Building, Room 12.6.06  
where the following business will be transacted**

## AGENDA

V = Verbal     = Attachment

Time	No	Description	Brought by
2:45	1	Welcome to new governors and Apologies	Ms.J.Brown, Chair
2:50	2	Declarations of Interest	Ms.J.Brown, Chair
2:52	3	To receive and approve the minutes of the Council of Governors' meeting held on 26 <sup>th</sup> April 2017	Ms.J.Brown, Chair
2:55	4	Matters arising from the meeting held on 27 <sup>th</sup> April 2017	
		(a) Benchmarking Report	Mrs.S.Stoddart
		(b) Sheffield Mental Health Guide	Mrs.S.Stoddart
		(c) Board/CoG Development Session Report	Mrs.S.Stoddart
		(d) Community Hubs	Mr.C.Clarke
		(e) Performance Report - service user experience and engagement feedback	TBC
		(f) DNA analysis - Eating Disorders national targets CPA query – Terry Proudfoot	Mr.P.Easthope Mr.P.Easthope Mrs.S.Stoddart
3.05	5	Action Log	Ms.J.Brown, Chair
3:10	6	Governor Feedback	Ms.J.Brown, Chair
		(a) Governor Feedback (b) Governor Questions to Board	
3:20	7	In accordance with paragraph 43 of the Constitution, to	
		(a) receive the Trust's Annual Report including Annual Accounts for the period 1 April 2017 to 31 March 2018.  (b) receive the Trust's Annual Governance Report and the External Assurance Report on the Trust's Quality Report 2017/18 from the Trust's Auditors	Ms.J.Brown, Chair  Harriet Fisher, Manager, KPMG
3:40	8	To receive the Annual Corporate Governance Statement: assurance for Governors that the Trust continues to fulfil its licence conditions	Ms.M.Saunders Director of Corporate

Time	No	Description	Brought by
			Governance
3:45	9	Nomination & Remuneration Committee Report (a) Proposal to amend the process for NED reappointment – for approval (b) Revised NED Appraisal Process – for approval (c) To approve the recruitment of an Associate Non-Executive Director	Ms.M.Saunders Director of Corporate Governance  Ms.J.Brown, Chair Dr.H.Crimlisk, Deputy Medical Director
4:15	10	Acute Care Reconfiguration Phase II: Update	Mr.P.Easthope, Executive Director of Finance
4:20	11	For information: Performance Report: to provide assurance to the Council of the Trust's financial, operational and compliance performance	Mr.P.Easthope, Executive Director of Finance
4:35	12	Board of Directors and Council of Governors Annual Development Session: discussion to consider its use and function	Ms.J.Brown, Chair
4:40	13	Chief Executive's Update (a) CMHT Reconfiguration update (b) CQC Well-Led Inspection update	Mr.C.Clarke Deputy Chief Executive/ Executive Director of Operations
4:55	14	Any other business (a) Refresh of the Trust's membership strategy	Ms.M.Saunders Director of Corporate Governance
5:00		Close	

## Timings

1.00 – 1.30pm	Lunch
1.30 – 2.00pm	Governor/NED pre-meeting
2.00 – 2.30pm	Governor pre-meeting
2.30 – 2.45pm	Break
2.45 – 4.45pm	Council of Governors

## Date of Future Meetings

Thursday 18<sup>th</sup> October 2018  
 Thursday 17<sup>th</sup> January 2019

Thursday 28<sup>th</sup> February 2019

Confirmation of Attendance and Apologies to: [governors@shsc.nhs.uk](mailto:governors@shsc.nhs.uk) or 2718825