

## Council of Governors: Summary Sheet

**Title of Paper:**

**Presented By:**

**Action Required:**

<input checked="" type="checkbox"/> For Information	<input type="checkbox"/> For Ratification	<input type="checkbox"/> For a decision
<input type="checkbox"/> For Feedback	<input type="checkbox"/> Vote required	<input type="checkbox"/> For Receipt

To which duty does this refer:

Holding non-executive directors individually and collectively to account for the performance of the Board	
Appointment, removal and deciding the terms of office of the Chair and non-executive directors	
Determining the remuneration of the Chair and non-executive directors	
Appointing or removing the Trust's auditor	
Approving or not the appointment of the Trust's chief executive	
Receiving the annual report and accounts and Auditor's report	
Representing the interests of members and the public	X
Approving or not increases to non-NHS income of more than 5% of total income	
Approving or not significant transactions including acquisitions, mergers, separations and dissolutions	
Jointly approving changes to the Trust's constitution with the Board	
Expressing a view on the Trust's operational (forward) plans	
Consideration on the use of income from the provision of goods and services from sources other than the NHS in England	
Monitoring the activities of the Trust to ensure that they are being conducted in a manner consistent with its terms of authorisation and the constitution	X
Monitoring the Trust's performance against its targets and strategic aims	

### How does this item support the functioning of the Council of Governors?

Governors attend a number of events and sit on various committees in order to better understand the NHS landscape and to ensure that their and their members' views are heard. In addition, their involvement allows them to better understand the business of the Trust so that they can be confident that it is operating within its terms of authorisation and constitution, and in the best interests of the people it serves.

**Author of Report:**

**Designation:**

**Date:**

Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	
(please tick if appropriate) <b>For Action</b>	
From:	Sue Roe
Governor Constituency:	Carer
Feedback from:	Various Meetings
<p><b>Sheffield Parent Carer Forum (SPCF)</b> The group has been commissioned by SCC to advertise for someone to develop, update and improve their local offer website. Coffee morning 17/4 10.30am to 12:00pm. Education Sub Group meeting on 27/4 10am-12md. SHU event for young people Y9 and upwards, to look at help for students with SEND in higher education. In May workshop Supporting Speech Sounds 10.am-12md. All at St. Mary's, Bramall Lane.</p> <p><b>Families Lobbying and Advising Sheffield (FLASH)</b> The group received the sad news that one of our core group Frank Knight sadly passed away on 3<sup>rd</sup> March. He will be greatly missed by all of us; he worked tirelessly on quality assurance ensuring that systems were in place by providers who cared for adults with learning disabilities and mental health issues, despite being given the run around by Sheffield City Council. Frank's family will try to download the information and pass it on to us, so we can carry on his good work.</p> <p><b>Patient Participation Group (PPG Sothall)</b> We have quite a few changes including 3 new GPs joining the practice plus the possibility of a Health Coach. Appointments remain an issue, but that is something that many surgeries have problems with. Now have monthly meetings for diabetic patients – well attended. Looking at other areas for self-help. Annual health checks are also under discussion.</p> <p><b>Clinical Commissioning Group.</b> Meeting took place in March with the groups attending being quite vocal. The lay members said that there did not seem to be as many people attending the meetings. The groups said that information promised at meetings is never sent out. The consultation on the proposed, planned closure of the Minor Injuries Unit and the Walk in Centre was extended until January 2018 for replies to come in. Next meeting is on 14<sup>th</sup> June at the Circle, Rockingham Lane 6pm to 8pm.</p> <p><b>Friends of Bents Green (FOBG)</b> We have now reached to the target to start furnishing the new sensory room. Our next project is to fund a gazebo. The school council asked for our help, they like to be out in the rain but would like a shelter they pop in and out of. We have just donated 188 Easter Eggs and equivalent to the main site, Westfield Hub and P16. Our next big fund raised is the fashion show at school on Tuesday 3<sup>rd</sup> July, all ladies welcome, sorry the company only has ladies fashions.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc n/a
Timescale for action:	For information
Signed: Sue Roe .....	Date: 11 <sup>th</sup> April 2018. ....

Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	
(please tick if appropriate) <b>For Action</b>	
From:	Terry Proudfoot
Governor Constituency:	Service User
Feedback from:	Various
<p>Details:</p> <p><b>Council Mental Health Service Improvement Forum 12/12/17</b></p> <p>We had a talk from a lady seconded to the DWP from Disability Sheffield who trains DWP staff to work with member of the public who have disabilities such as autism and mental health issues (but is not involved with WCA or PIP assessments).</p> <p>This was followed by a discussion about involving SIF members in shaping Sheffield's Mental health Strategy and a brief update on commissioning.</p> <p><b>Non-Executive Director Candidate Presentations 29/1/18 and Non-Executive Director Interviews 30/1/18, 5/2/18 and 6/2/18</b></p> <p>I observed the presentations and sat on the interview panel. The candidates were scrutinized robustly, this being informed also by governor feedback from the presentations. I feel that as a result we have recommended two excellent candidates.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc for information
Timescale for action:	n/a
Signed: Terry Proudfoot..... Date: 22 March 2018	

Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	
(please tick if appropriate) <b>For Action</b>	
From:	Terry Proudfoot
Governor Constituency:	Service User
Feedback from:	Sheffield Mental Health Strategy 6/3/18
<p>Details:</p> <p>The meeting began with a presentation covering the purpose and context of the strategy, legislation, national and local policy and a 'Place-based' plan. Following this, on each table we had discussions about what success of the strategy would look like and priorities to achieve successful outcomes.</p> <p>The debate was quite involved and for the first discussion there were many different ideas, such as reducing the focus on treatment and medication, increasing evidence-based interventions such as exercise and improving employment prospects. There was a big focus on education for the second discussion.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc For information
Timescale for action:	n/a
Signed: Terry Proudfoot..... Date: 28 March 2018	

Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	
(please tick if appropriate) <b>For Action</b>	
From:	Terry Proudfoot
Governor Constituency:	Service User
Feedback from:	Urgent Help Layout – Sheffield Mental Health Guide – Coproduction meeting
<p>Details:</p> <p>This was a co-production meeting to look at the design of the “urgent help” on the Sheffield Mental Health Guide. First we looked at different designs to see what people found best and easiest to follow and then we moved more into the layout of the content.</p> <p>There were ideas from many different perspectives; most were service users who, like me, were thinking what they would need at the point of looking at the urgent help button, although there were others there who were not service users and who could give a different perspective on things.</p> <p>The meeting resulted in a lot of helpful ideas for the organisers.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc For information
Timescale for action:	n/a
Signed: Terry Proudfoot..... Date: 28 March 2018	