

## BOARD OF DIRECTORS MEETING (Open)

Date: 11 April 2018

Item Ref:

10

<b>TITLE OF PAPER</b>	<b>Register of Sealings</b>
<b>TO BE PRESENTED BY</b>	Margaret Saunders, Director of Corporate Governance (Board Secretary)
<b>ACTION REQUIRED</b>	To be signed off by the Chair

<b>OUTCOME</b>	For the Board to note the documents (and the underlying transactions) to which the Trust's corporate seal has been affixed for the period 1 December 2017 to 31 March 2018.
<b>TIMETABLE FOR DECISION</b>	11 April 2018
<b>BAF OBJECTIVE No AND TITLE</b>	Strategic Aim: Value for Money Strategic Objective: A4 01 We will improve the productivity and efficiency of our services, maximizing time spent with service users BAF Risk Number: A4 01ii BAF Description: Trust governance systems are not sufficiently embedded
<b>LINKS TO OTHER KEY REPORTS / DECISIONS</b>	As set out in the schedule
<b>LINKS TO OTHER RELEVANT FRAMEWORKS BAF, RISK, OUTCOMES ETC</b>	The use of the corporate seal is regulated by Board of Directors' Standing Orders According to Principle 3 of the NHS Constitution, the affairs of NHS organisations should be managed with excellence and professionalism NHS Values
<b>IMPLICATIONS FOR SERVICE DELIVERY AND FINANCIAL IMPACT</b>	None identified
<b>CONSIDERATION OF LEGAL ISSUES</b>	The use of the corporate seal formally signifies the Trust's act of entering into the transactions evidenced by the documents to which it is fixed

<b>Author of Report</b>	Margaret Saunders
<b>Designation</b>	Director of Corporate Governance (Board Secretary)
<b>Date of Report</b>	11 April 2018

## SUMMARY REPORT

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**Report to:** Board of Directors

**Date:** 11 April 2018

**Subject:** Register of Sealings

**From:** Margaret Saunders, Director of Corporate Governance (Board Secretary)

### 1 Purpose

To inform the Board of the use of the Trust Seal.

The use of the Trust Seal shall be reported to the Board from April 2018 on a 6 monthly basis.

### 2 Required Actions

The Board are asked to note the use of the Trust Seal on the attached document under delegated powers, and for the Chair to sign this off.

### 3 Contact Details

Margaret Saunders, Director of Corporate Governance (Board Secretary)



## Register of Sealings

Register Entry No.	Date Signed / Sealed	Item	Signed by
0193	22 December 2017	Lease renewal - Shepcote Centre, Units 1 and 2 Ecclesiastical Insurance Office PLC	Clive Clarke, Deputy Chief Executive/Director of Operations Phillip Easthope, Director of Finance
0194	7 March 2018	Commissioned Alcohol Services Contract October 2016 to September 2019 (36 months) Sheffield City Council and SHSC	Phillip Easthope, Director of Finance
0195	27 March 2018	Staffing Buckwood View Guinness Partnerships and SHSC	Phillip Easthope, Director of Finance

Noted by the Board of Directors: 31 March 2018

Signed by Chair: .....

**Jayne Brown**