








Board of Directors - Open

Notice is hereby given of the 110th Board of Directors on Wednesday, 14th February 2018 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item	Brought by:
10:00am	1.	Welcome & Apologies: Cllr .O Blake Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair.	Ms. J. Brown Chair
	2.	Declarations of Interest: To receive declarations of interest from Board Members	
	3.	Minutes of the Board of Directors Meeting Held on 13 December 2017 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 13 December 2017	Ms. J. Brown Chair
	4.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting i. Learning from Deaths – Mortality Dashboard (re- issued 13/12)	Dr. M. Hunter Medical Director
Strategy			
10:10am	5.	Sheffield Mental Health Transformation <i>Jim Millns, Deputy Director of Mental Health Transformation and Integrated Commissioning</i>	Mr. C Clarke Deputy Chief Executive
10:30am	6.	Digital Strategy – Refresh <i>Nicola Haywood-Alexander, Director IMST</i> • Fast Follower	Mr. P. Easthope Executive Director
Performance Management			
10:50am	7.	Service Performance i Service Performance Dashboard for the period ending 31 December 2017	Mr P Easthope Executive Director

		ii Safer Staffing Report for period ending 30 November and 31 December 2017		Ms. L Lightbown
		iii Care Quality Commission Task & Finish Oversight Group Status Report		Ms. L Lightbown Executive Director
Assurance: Risk Management & Internal Control				
11:10am	8.	Corporate Risk Register (Open)		Ms. M Saunders Director of Corporate Governance (Board Secretary)
11:20am	9.	Board Assurance Framework To receive for information, discussion and approval		Ms. M. Saunders Director of Corporate Governance (Board Secretary)
Governance				
11:30am	10.	Guardian of Safe Working – Quarterly Report Dr Mike Atter, Consultant Psychiatrist (Guardian of Safe Working).		Dr. M Hunter Medical Director
11:40am	11.	Quality Improvement and Assurance Strategy CQC Responsive Domain Plan 2017-18		Mr. C Clarke Deputy Chief Executive
12 noon	12.	Care Quality Commission a) Short Briefing on CQC Inspections/Methodology Changes b) Local System Review – Sheffield 2018, Introductory Briefing (January 2018) c) Local System Review – Sheffield 2018, Introductory Briefing (January 2018) Presentation	  	Ms. L Lightbown Executive Director
Board Stakeholder Relations & Partnerships				
12:10pm	13.	Chair's Update To receive the Chair's update on various matters	V	Ms. J Brown Chair
12:15pm	14.	Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors		Ms J Brown Chair
Executive Management Updates				
12:20pm	15.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters	V	Mr. K Taylor Chief Executive
Papers for Information and Assurance				
12:25pm	16.	Quarterly Reports i. Associate Mental Health Act Managers Report – Q3 ii. Safeguarding Adults Q2 iii. Safeguarding Children Q2	  	Ms. L Lightbown Executive Director

12:30pm	17.	<p>Board Committees – Significant Issues Reports: To receive Significant Issues Report and Minutes from:</p> <p>i. Audit Committee</p> <p>a) Minutes of the Audit Committee held 17 October 2017</p> <p>b) Significant Issues Report from the meeting held on 23 January 2018</p> <p>ii. Quality Assurance Committee</p> <p>a) Minutes of the Quality Assurance Committee held 18 December 2017</p> <p>b) Significant Issues Report from the meeting held on 22 January 2018</p> <p>iii. Workforce & Organisation Development Committee</p> <p>a) Minutes of the Workforce & Organisation Development Committee held 25 October 2017</p> <p>b) Significant Issues Report from the meeting held on 30 January 2018</p>		<p>Mrs. A Stanley Non Executive Director, AC Chair</p> <p>Mr. M Thomas Non Executive Director & QAC Chair</p> <p>Mrs. S Rogers Non Executive Director, WODC Chair</p>
	18.	<p>Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press</p>	V	Ms. J Brown Chair
	19.	<p>Chief Executive’s Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i></p>		Mr. K Taylor Chief Executive
	20.	<p>Chair’s Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors’ Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i></p>		Ms J Brown Chair
12:45pm Break				

**Date and time of the next Board of Directors meeting
Wednesday 14 March 2018 at 10am**

**Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road,
Sheffield, S10 3TG**

Margaret Saunders, Director of Corporate Governance (Board Secretary)

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