

BOARD OF DIRECTORS MEETING (Open)

Date: 13 December 2017

Item Ref:

07

TITLE OF PAPER	Register of Sealings
TO BE PRESENTED BY	Margaret Saunders, Director of Corporate Governance (Board Secretary)
ACTION REQUIRED	To be signed off by the Chair

OUTCOME	For the Board to note the documents (and the underlying transactions) to which the Trust's corporate seal has been affixed for the period 1 April 2017 to 30 November 2017.
TIMETABLE FOR DECISION	6 monthly
BAF OBJECTIVE No AND TITLE	Strategic Aim: Value for Money Strategic Objective: A4 01 We will improve the productivity and efficiency of our services, maximizing time spent with service users BAF Risk Number: A4 01ii BAF Description: Trust governance systems are not sufficiently embedded
LINKS TO OTHER KEY REPORTS / DECISIONS	As set out in the schedule
LINKS TO OTHER RELEVANT FRAMEWORKS BAF, RISK, OUTCOMES ETC	The use of the corporate seal is regulated by Board of Directors' Standing Orders According to Principle 3 of the NHS Constitution, the affairs of NHS organisations should be managed with excellence and professionalism NHS Values
IMPLICATIONS FOR SERVICE DELIVERY AND FINANCIAL IMPACT	None identified
CONSIDERATION OF LEGAL ISSUES	The use of the corporate seal formally signifies the Trust's act of entering into the transactions evidenced by the documents to which it is fixed

Author of Report	Margaret Saunders
Designation	Director of Corporate Governance (Board Secretary)
Date of Report	24 November 2017

SUMMARY REPORT

Report to: Board of Directors

Date: 13 December 2017

Subject: Register of Sealings

From: Margaret Saunders, Director of Corporate Governance (Board Secretary)

1 Purpose

To inform the Board of the use of the Trust Seal.

The use of the Trust Seal shall be reported to the Board on a 6 monthly basis

2 Required Actions

The Board are asked to note the use of the Trust Seal on the attached document under delegated powers, and for the Chair to sign this off.

3 Contact Details

Margaret Saunders, Director of Corporate Governance (Board Secretary)



Register of Sealings

Register Entry No.	Date Signed / Sealed	Item	Signed by
0188	18 May 2017	Occupation Agreement STH, SCH, SHSC	Clive Clarke, Deputy Chief Executive/Director of Operations Phillip Easthope, Director of Finance
0189	23 May 2017	Under lease for part of Darnall PCC Sheffield NHS Lift CHP, SHSC	Clive Clarke, Deputy Chief Executive/Director of Operations Phillip Easthope, Director of Finance
190	20 November 2017	Under lease for part of Jordanthorpe HC CHP, SHSC	Kevan Taylor, Chief Executive Phillip Easthope, Director of Finance
191	20 November 2017	Lease of rooms at The Circle building, Sheffield Voluntary Action Sheffield, SHSC	Kevan Taylor, Chief Executive Phillip Easthope, Director of Finance
192	20 November 2017	Rent deposit deed, The Circle building, Sheffield Voluntary Action Sheffield, SHSC	Kevan Taylor, Chief Executive Phillip Easthope, Director of Finance

Noted by the Board of Directors: December 2017

Signed by Chair:

Jayne Brown