
















Board of Directors - Open

Notice is hereby given of the 109th Board of Directors on Wednesday 13 December 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item		Brought by:
10:00am		Welcome & Apologies: Mrs. A Stanley Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair.	V	Ms. J. Brown Chair
		Positive Practice Awards (Highly Recommended) <i>Representatives from CERT, Quality Improvement and Wainwright Crescent.</i>		
	1.	Declarations of Interest: To receive declarations of interest from Board Members	V	
	2.	Minutes of the Board of Directors Meeting Held on 8 November 2017 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 8 November 2017.		
	3.	Matters Arising To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting.	V	
	4.	Action Log To review the action log		
Strategy				
10:30am	5.	Carers Strategy Implementation - Moving forward		Mr. D. Wilson HR Director
Performance Management				
10:50am	6.	Service Performance i Service Performance Dashboard for the period ending 31 October 2017 ii Safer Staffing Report for periods ending 31 October 2017	 	Mr. P. Easthope Executive Director Ms. L. Lightbown Executive Director & Dr. M. Hunter Medical Director

Governance			
11:10am	7.	Register of Sealings	 Ms. M. Saunders Director of Corporate Governance (Board Secretary)
11:15am	8.	Introduction of Enhanced Disclosure and Barring Service check for Governors	 Ms. M. Saunders Director of Corporate Governance (Board Secretary)
11:25am	9.	Corporate Calendar	 Ms. M. Saunders Director of Corporate Governance (Board Secretary)
Board Stakeholder Relations & Partnerships			
11:35am	10.	Chair's Update To receive the Chair's update on various matters	V Ms. J. Brown Chair
11:40am	11.	Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	 Ms. J. Brown Chair
Executive Management Updates			
11:45am	12.	Chief Executive's Update To receive the Chief Executive's update	V Mr. K. Taylor Chief Executive
Reports for Information and Assurance			
11:50am	13.	<u>Quarter 2 Reports</u> i. Infection, Prevention and Control ii. Mental Health Act Committee iii. Mental Capacity Act and Deprivation of Liberty Steering Group	   } Ms. L. Lightbown Executive Director
12 noon	14.	Learning from Deaths – Mortality Dashboard	 Dr. M. Hunter Medical Director
12:10pm	15.	Board Committees a) Quality Assurance Committee (QAC) i. Minutes of the meeting held on 23 October 2017 ii. Significant Issues Report from the meeting held on 27 November 2017	  Mr. M. Thomas Non Executive Director, Chair of QAC
12:15pm	16.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	V Ms. J. Brown Chair
	17.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	V Mr. K. Taylor Chief Executive

	<p>18. Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting</p> <p><i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i></p>	V	Ms. J. Brown Chair
12:15pm Close			

Date and time of the next Board of Directors meeting
Wednesday 14 February, Tudor Boardroom, SHSC, Fulwood Tudor Boardroom, SHSC,
Fulwood Conference & Training Centre, Old Fulwood Road, Sheffield, S10 3TG

Margaret Saunders, Director of Corporate Governance (Board Secretary)
Margaret.saunders@shsc.nhs.uk Tel: 0114 3050727
Sharon Sims, Board Support Sharon.sims@shsc.nhs.uk Tel: 0114 2716370