









Board of Directors - Open

Notice is hereby given of the 107th Board of Directors on Wednesday, 11 October 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item		Brought by:
10:00	1.	Welcome & Apologies: Mrs. A Stanley Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair.	V	Ms. J. Brown Chair
	2.	Declarations of Interest: To receive declarations of interest from Board Members	V	
	3.	Minutes of the Board of Directors Meeting Held on 13 September 2017 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 13 September 2017.		
	4.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting.		
Strategy				
10:15am	5.	Workforce and Organisation Development Strategy - Delivery Plan (<i>Caroline Parry, Deputy HR Director in attendance</i>)		Mr. D Wilson Director of Human Resources
Performance Management				
10:45am	6.	Service Performance i Service Performance Dashboard for the period ending 31 August 2017 ii Safer Staffing Report for periods ending 31 August 2017	 	Mr. P. Easthope Executive Director Ms. L. Lightbown Executive Director
Governance				
11:05am	7.	Policy – Managing Conflict of Interest in the NHS		Ms. M. Saunders Director of Corporate Governance (Board Secretary)
11:15am	8.	Living Wage (bank staff)		Mr. D Wilson Director of Human Resources

Board Stakeholder Relations & Partnerships				
11:20am	9.	Chair's Update To receive the Chair's update on various matters	V	Ms. J. Brown Chair
11:30am	10.	Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors		Ms. J. Brown Chair
Executive Management Updates				
11:35am	11.	Chief Executive's Update To receive the Chief Executive's update i. Update ii. Sheffield Accountable Care Partnership – Statement of Intent	V 	Mr. K. Taylor Chief Executive
Papers for Information and Assurance				
11:50am	12.	Quarter 1 Reports i. Safeguarding Adults ii. Safeguarding Children iii. Infection, Prevention and Control iv. Mental Health Act Committee	 	Ms. L Lightbown Executive Director of Nursing, Professions and Care Standards
12 Noon	13.	Board Committees a) Quality Assurance Committee (QAC) i. Minutes of the meeting held on 24 July 2017 ii. Significant Issues Report from the meeting held on 25 September 2017	 	Mr. M. Thomas Non Executive Director, Chair of QAC
12:05pm	14.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	V	Ms. J. Brown Chair
	15.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	V	Mr. K. Taylor Chief Executive
	16.	Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	V	Ms. J. Brown Chair
12:10pm	Close			

Date and time of the next Board of Directors meeting
Wednesday 8 November 2017 at 10am Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road, Sheffield, S10 3TG
Margaret Saunders, Director of Corporate Governance (Board Secretary)
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Sharon Sims, Board Support Sharon.sims@shsc.nhs.uk Tel: 2716370