














## Board of Directors - Open

Notice is hereby given of the 105th Board of Directors on Wednesday, 12 July 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

### A G E N D A

Time	No	Item		Brought by:
10.00am	1.	<b>Welcome &amp; Apologies:</b> Liz Lightbown, Executive Director of Nursing, Professions & Care Standards  Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair.	V	Ms. J. Brown Chair
	2.	<b>Declarations of Interest:</b> To receive any declarations of interest from Members	V	Ms. J. Brown Chair
	3.	<b>Minutes of the Board of Directors Meeting Held on 14 June 2017</b> To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 14 June 2017.		
	4.	<b>Matters Arising &amp; Action Log</b> To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting		
<b>Strategy</b>				
10.15am	5.	<b>Integrated IAPT Developments</b> (Toni Mank, IAPT Head of Service, in attendance)		Mr. C. Clarke Deputy Chief Executive
10.35am	6.	<b>Communications Review Update</b>		Ms. M. Saunders Director of Corporate Governance
10.45am	7.	<b>Longley Centre Phase 2 – Acute Bed Requirements</b>		Mr. C. Clarke Deputy Chief Executive
<b>Performance Management</b>				
11.00am	8.	<b>Service Performance</b>  i Service Performance Dashboard for the period ending 31 May 2017		Mr. P. Easthope Executive Director

		ii Safer Staffing Report for period ending 31 May 2017		Ms. G. Sangha, Deputy Chief Nurse (obo L Lightbown Executive Director)
		iii Clover Group Briefing		Mr. P. Easthope Executive Director
<b>Governance</b>				
11.40am	9.	<b>Annual review of Sheffield Health and Social Care NHS Foundation Trust's Constitution and supporting documents</b>		Ms. M. Saunders Director of Corporate Governance
<b>Assurance: Risk Management &amp; Internal Control</b>				
11.50am	10.	<b>Board Assurance Framework</b>		Ms. M. Saunders Director of Corporate Governance
12.05pm	11.	<b>Register of Interests &amp; Register of Hospitality, Sponsorship &amp; Gifts</b>		Ms. M. Saunders Director of Corporate Governance
12.10pm	12.	<b>Board Risk Profile</b> To receive for information, discussion and approval		Ms. M. Saunders Director of Corporate Governance
<b>Board Stakeholder Relations &amp; Partnerships</b>				
12.15pm	13.	<b>Chair's Update</b> To receive the Chair's update on various matters	V	Ms. J. Brown Chair
12.20pm	14.	<b>Governor's &amp; Membership Matters</b> To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	V	Ms. J. Brown Chair
<b>Executive Management Updates</b>				
12.25pm	15.	<b>Chief Executive's Verbal Update</b> To receive the Chief Executive's verbal update on various matters	V	Mr. K. Taylor Chief Executive
<b>Papers for Information and Assurance</b>				
12.35pm	16.	i. <b>Sustainability &amp; Transformation Partnership Memorandum of Understanding</b>		Mr. K. Taylor Chief Executive
		ii. <b>Associate Mental Health Act Managers Quarter 4 Report</b>		Ms. G. Sangha, Deputy Chief Nurse (Items 16ii-v)
		iii. <b>Infection Prevention &amp; Control Annual Report 2016/17 &amp; 2017/18 Programme</b>		
		iv. <b>Safeguarding Adults Annual Report 2016/17</b>		

		<b>v. Safeguarding Children Annual Report 2016/17</b> 	
12.50pm	<b>17.</b>	<b>Board Committees – Significant Issues Reports:</b> To receive Significant Issues Report and Minutes from:  <b>i Quality Assurance Committee</b> a) Significant Issues Report for the meeting held on the 26 June 2017  b) Minutes of the Quality Assurance Committee held on 22 May 2017 	Mr. M. Thomas Non Executive Director & QAC Chair
12:55pm	<b>18.</b>	<b>Any Other Urgent Business</b> <span style="float: right;">V</span> To consider any other urgent business to be discussed in the presence of members of the public and press	Ms. J. Brown Chair
	<b>19.</b>	<b>Chief Executive’s Announcement of Confidential Business</b> <span style="float: right;">V</span> <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	Mr. K. Taylor Chief Executive
	<b>20.</b>	<b>Chair’s Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting</b> <span style="float: right;">V</span> <i>In accordance with Standing Order 3.1 of the Board of Directors’ Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	Ms. J. Brown Chair
1.00pm	<b>Break</b>		

**Date and time of the next Board of Directors meeting**  
**Wednesday 13 September 2017 at 10am**  
**Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road,**  
**Sheffield, S10 3TG**

*Margaret Saunders, Director of Corporate Governance (Board Secretary)*  
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