



23<sup>rd</sup> February 2017  
Item No 5a

## Council of Governors: Summary Sheet

**Title of Paper:** Governor Feedback

**Presented By:** Chair, Jayne Brown OBE

**Action Required:**

<b>For Information</b>	<input checked="" type="checkbox"/>	<b>For Ratification</b>	<input type="checkbox"/>	<b>For a decision</b>	<input type="checkbox"/>
<b>For Feedback</b>	<input checked="" type="checkbox"/>	<b>Vote required</b>	<input type="checkbox"/>	<b>For Receipt</b>	<input type="checkbox"/>

To which duty does this refer:

Holding non-executive directors individually and collectively to account for the performance of the Board	
Appointment, removal and deciding the terms of office of the Chair and non-executive directors	
Determining the remuneration of the Chair and non-executive directors	
Appointing or removing the trust's auditor	
Approving or not the appointment of the trust's chief executive	
Receiving the annual report and accounts and auditor's report	
Representing the interests of members and the public	X
Approving or not increases to non-NHS income of more than 5% of total income	
Approving or not acquisitions, mergers, separations and dissolutions	
Jointly approving changes to the trust's constitution with the Board	
Expressing a view on the Trust's forward plans	
Consideration on the use of income from the provision of goods and services from sources other than the NHS in England	
Monitoring the activities of the Trust to ensure that they are being conducted in a manner consistent with its terms of authorisation and the constitution.	X
Monitoring the Trust's performance against its targets and strategic aims	

**How does this item support the functioning of the Council of Governors?**

Governors attend a number of events and sit on various committees in order to better understand the NHS landscape and to ensure that their and their members' views are heard. In addition, their involvement allows them to better understand the business of the Trust so that they can be confident that it is operating within its terms of authorisation and constitution, and in the best interests of the people it serves.

**Author of Report:** Faye Mellors on behalf of governors

**Designation of Author:** Governor and Membership Officer

**Date:** February 2017



Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	x
(please tick if appropriate) <b>For Action</b>	
From:	Jules Jones
Governor Constituency:	Public Governor/Lead Governor
Feedback from:	Nominations and Remunerations committee 27th January 2017
<p>What is the Nomination and Remunerations Committee (NRC)? The Nomination and Remuneration committee is a sub-committee of the council of Governors; it contains elected representative members from all governor constituencies. The purpose of the Nominations and Remunerations sub-committee is to apply the necessary time and energy needed to scrutinise, in detail, any issues relating to nominations and remuneration. This is to ensure that the main Council of Governors (CoG) meetings run smoothly and to time.</p> <p>Today's meeting had two main agenda items:</p> <ol style="list-style-type: none"> <li>1. NED appointment process</li> <li>2. 'NED remuneration update' (A rather vague sounding title for an agenda item, given the actual content).               <ol style="list-style-type: none"> <li>1) The committee launched into an in-depth and robust discussion of issues relating to the upcoming NED appointment process, including discussion around the board recommendations for the person specification. Taking into account all of this information and following exhaustive analysis we formulated recommendations for CoG. You can rest assured that the NRC member governors, plus non-governor members, including the Chair of the CoG (The trust Chair, Jayne Brown) looked into the issues in great detail. There were also a variety of opinions around the table. (You will find papers relating to this discussion/item in the CoG agenda)</li> <li>2) As above (re: level of detail and thorough analysis) we explored a specific issue which has arisen relating to NED/Chair remuneration, we also heard 'evidence' on the issue. We needed to formulate a proposal for CoG. (Which you will see as an item on the CoG agenda.)</li> </ol> </li> </ol>	
Action to be taken:	none
Timescale for action:	
Signed: J.Jones .....	Date: 13/2/17 .....



## Report to the Council of Governors

(please tick if appropriate) **For Information only**

(please tick if appropriate) **For Action**

From: Jules Jones

Governor Constituency: Public Governor/Lead Governor

Feedback from: Performance Overview Group (POG), 1<sup>st</sup> February 2017

I chair the Performance Overview Group (POG). POG is a governor sub-group (all governors are encouraged to attend). It is our opportunity to ask questions, dig, get insight and gain information with which to hold the non-executive directors (NEDs) to account for the performance of the board. It is, if you like, all about the function and form of the council of governors compared to full governors meetings which are the nitty-gritty of decision making. Today we looked in detail at:

- the performance report
- the finance report
- the workforce report

We invited the relevant executive directors to our POG to answer governor questions, to provide clarifications and insight (sometimes candid insight – which in my view is equally as useful as dry reports), and to give governors that essential overview of how the Trust is doing.

Governors who attended made the most of the opportunity to ask pertinent and insightful questions, which I hope will assist them in their understanding of the Trust, and enable them to effectively hold the NEDS to account and to represent the interests of members and the public.

To note: Next POG: Wednesday 24<sup>th</sup> May 2017, 11 -12.30 Rm 607, Tower block.

Timescale for action:

Signed: J.Jones ..... Date: 13/2/17 .....

Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	x
(please tick if appropriate) <b>For Action</b>	
From:	Jules Jones
Governor Constituency:	Public Governor/Lead Governor
Feedback from:	Mental Health: Service Improvement Forum (MH:SIF) Monday 6 <sup>th</sup> February 2017, Town Hall.
<p>What are the Service Improvement Forums (SIFs)?            There are 4 Service improvement Forums (SIFs) which are facilitated (but not controlled) by Sheffield City Council (SCC). The Mental health SIF is one of these.</p> <p>The Mental Health Service Improvement Forum (MH:SIF).            I chair the MH:SIF. The aim of the group is to represent SU / carers and to provide an opportunity for MH SU/Carers to get involved in the decision making and shaping of MH commissioning and services which are currently provided/funded (wholly or partially) by SCC. It is also an opportunity for SU/Carers to feel a sense of ownership and be able to feed back to SCC about Council run and also Council commissioned MH related services; other members of the group include SCC MH commissioners.</p> <p>On a more esoteric level I have watched with growing sense of delight over the last few meetings as MH SU in the group have gained confidence in confronting issues and prejudices, and are very effectively 'teaching' SCC staff and the commissioners as well. (It's a win: win situation).</p> <p>The February meeting focused on the commissioning context in Sheffield at the present time, such as the current commissioning and forward plan, including the up-to-date strategic context (integration with Clinical Commissioning Group (CCG), work and joint commissioning with SHSC, LD &amp; MH partnership board networks.)            SCCs priorities were discussed, including:</p> <p>Early intervention/prevention,            supporting choice/independence            flexible services</p> <p>Yes, I can hazard a guess that you are questioning whether or not this agenda (bullet points above) is driven by money (or lack thereof). "Tight budgetary constraints" was certainly a theme which dominated the discussions, but there was also a sense that supporting choice/independence and flexible services is the right thing to do because it has the potential to be empowering for SU. (How it works in practice may be different to the aspiration of course). This was not a 'rose tinted' discussion by any means.</p> <p>Next meeting is scheduled for Weds 29<sup>th</sup> March, 1.30 – 4pm, Town hall.</p>	



Action to be taken:	If you are interested in attending any of the SIFs including the MH SIF then the details are on SCC website, or alternatively drop me an email and I'll put you in touch with the organisers at SCC.
Timescale for action:	
Signed: J.Jones ..... Date: 12/2/17 .....	

Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	√
(please tick if appropriate) <b>For Action</b>	
From:	Dr Debjani Chatterjee
Governor Constituency:	Service User
Feedback from:	Various events from 14 <sup>th</sup> Dec. 2016 – 1 <sup>st</sup> February 2017
<p><b>Psychological Therapies Governance Committee meeting on 14th December 2016 at Fulwood House.</b></p> <p>Gwyneth De Lacey welcomed new Governors joining the PTGC. I had been the only Governor for a little while. There was some discussion of: Compassion Focused Therapy, the use of skype in offering psychological therapies, and NICE guidelines on 'Mental Health problems in people with Learning Disabilities'. A successful Psychological Services' Away Day had been held and two events would be held in 2017.</p> <p><b>Inpatient &amp; Community Forum on 9th January 2017 at Fulwood House.</b></p> <p>This well-attended meeting took place in the Mayfield Suite. The forum was entitled 'Understanding Our Mental Health Service – Dancing with Complex Systems'. Speakers presented the rapid changes taking place in an easy and accessible manner, and this was generally well received. Table by table, staff were invited to comment on how they felt about changes in their own work places. Although there were some obvious stresses – mostly to do with communication - in general, I had the impression that most people welcomed the changes and thought they were for the better. The Mayfield Suite is very large with poor acoustics, and for those sitting nearest the door, it was not always possible to hear the speakers, who would sometimes forget to speak into the mike - but afterwards, former Governor Dorothy Cook and I spoke to someone about this.</p> <p>Psychological Services' Away Day Planning meeting on 17th January at Fulwood House. The Psychological Services' Away Day on 24th November had been very successful and a great improvement on previous such events, although it was noted that the day had clashed with a Governors' full Council meeting. We discussed the feedback received from attendees. It was agreed that planning meetings would continue as two more events would be held during 2017, with the first being in the spring.</p> <p><b>Follow-up Meeting for Governors of Trust Strategic Objectives on 20th January at Fulwood House.</b></p> <p>Not many Governors attended this meeting and some familiar ground previously covered in a useful Strategic Planning meeting for Governors on 14th October was re-visited. Feedback from various groups has been obtained and the idea was that we should now look at a final draft of the Trust strategy before it is presented to Council for final approval in March 2017. Two facts are clear: the rapidly changing scenario within which SHSC is now operating and, with regard to the Trust's Objectives, the different interpretations that people can give to the same wording!</p>	



**Council of Governors Performance Overview Group meeting on 1st February at Tower Block Fulwood.**

This meeting, well attended by Governors, received: a Workforce Report from Dean Wilson, HR Director; a Finance Report from Phil Easthope, Executive Director of Finance; and a Performance Report from Jason Rowlands, Director of Strategy & Planning. Many questions were asked. Absence due to sickness was high, so Dean Wilson has asked an Absence Case Manager to do a piece of work on absenteeism in the In-patient Directorate. Jules who chaired the meeting, was concerned that a few Governors do not use computers & email, and that a few others lack confidence with IT, so will query if the Trust can provide IT training to Governors.

Action to be taken:	
Timescale for action:	
Signed: <i>Debjani Chatterjee</i>	Date: 6.2.17

Report to the Council of Governors	
(please tick if appropriate) <b>For Information only</b>	<input checked="" type="checkbox"/>
(please tick if appropriate) <b>For Action</b>	<input type="checkbox"/>
From:	Sue Roe
Governor Constituency:	Carer
Feedback from:	Various Meeting Attended
<p><b>FLASH (Families Lobbying and Advising Sheffield)</b></p> <p>December 2016 meeting was the last with Dalia and The Caring Sharing Project. From January due to funding changes the FLASH Group now stands alone, we still have our meetings and will organize our meetings with managers for Learning Disabilities.</p> <p><b>PPG (Patient Participation Group)</b></p> <p>Meeting took place on 12<sup>th</sup> January 2017 at Sothall . Arrangements at Beighton remain the same GP and nurses all day Monday and Thursday afternoon. Still have problems in getting appointments. The CQC inspection went well and reported that PPG members were extremely vocal and asked many questions which they were surprised about. The Practice received a good rating.</p> <p><b>SPCF (Sheffield Parent Carer Forum)</b></p> <p>Still doing outreach coffee mornings in various schools as well as at St. Mary's Bramall Lane, they are recruiting more volunteers as the coffee mornings are very popular. Meetings still continue with education and health. Parents are still struggling to get EHCP plans for their children making it difficult for their children to get a place in a school that will meet their needs. Also Post 16 is still a problem where young people who need this support are being failed by the system.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc
Timescale for action:	For Information
Signed: Sue Roe..... Date: 1 <sup>st</sup> February 2017 .....	