
















Board of Directors (Open)

Notice is hereby given of the 101st Board of Directors meeting on Wednesday 8th March 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

| Time (mins) | No | Item  | Brought by: |
|--|----|--|--|
| 10am (20) | 1. | Welcome & Apologies: Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair. | Mrs S Rogers Vice Chair |
| | 2. | Declarations of Interest: To receive any declarations of interest from Board Members | Mrs S Rogers Vice Chair |
| | 3. | Minutes of the Board of Directors Meeting Held on 8th February 2017  To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 8 th February 2017 | |
| | 4. | Matters Arising & Action Log  To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting | |
| Strategy | | | |
| 10:20am (20) | 5. | Service User Engagement Strategy  | Dr M Hunter, Medical Director |
| Performance Management | | | |
| 10:40am (15) | 6. | Service Performance i Service Performance Dashboard for the period 1 st April to 31 st January 2017  ii Staffing Capacity & Capability Report to 31 st January 2017  | Mr P Easthope Executive Director Ms. L Lightbown Executive Director |
| Assurance: Risk Management & Internal Control | | | |
| 10:55am (5) | 7. | Board Risk Profile  To receive for information, discussion and approval | Ms. M. Saunders Director of Corporate Governance |
| Governance | | | |
| 11:00am (5) | 8. | Sheffield Hospitals Charity – governance arrangements  | Mr. P Easthope Executive Director |
| 11:05am (5) | 9. | Compliance Declaration Eliminating Mixed Sex Accommodation (EMSA)  | Ms L Lightbown Executive Director |





| Board Stakeholder Relations & Partnerships | | | | |
|---|--------------|--|--|---|
| 11:10am (10) | 10. | Chair's Update To receive the Chair's update on various matters | V | Mrs S Rogers Vice Chair |
| | 11. | Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors | V | Mrs S Rogers Vice Chair |
| Executive Management Updates | | | | |
| 11:20am (10) | 12. | Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters | V | Mr. K Taylor Chief Executive |
| Papers for Information and Assurance | | | | |
| 11:30am (20) | 13. | Safeguarding Quarter 3 Reports i. Children ii. Adults |   | Ms L Lightbown. Executive Director |
| | 14. | Infection, Prevention and Control – Quarter 3 Report |  | Ms L Lightbown. Executive Director |
| | 15. | Quality Impact Assessment Quarter 3 Report |  | Ms L Lightbown. Executive Director |
| | 16. | Board Committees – Significant Issues Reports: To receive Significant Issues Report and Minutes from: b) Quality Assurance Committee i Minutes of the Quality Assurance Committee held 23rd January 2017 ii Significant Issues Report from 27 th February 2017 |   | Mr. M Thomas Non Executive Director/QAC Chair |
| 11:50am (10) | 17. | Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press | V | Mrs S Rogers Vice Chair |
| | 18. | Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i> | V | Mr. K Taylor Chief Executive |
| | 19. | Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i> | V | Mrs S Rogers Vice Chair |
| 12 noon | Break | | | |

Board of Directors (Confidential)

Notice is hereby given of the 101st Board of Directors meeting on Wednesday 8th March 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

| Part 2 CONFIDENTIAL | | | |
|-------------------------------|-----|---|---|
| Time (mins) | No | Item | Brought by: |
| 12:30pm (15) | 20. | Declarations of Interest: To receive any declarations of interest from Board Members | Mrs S Rogers Vice Chair |
| | 21. | Minutes of the Confidential Board of Directors Meeting Held on 8th February 2017 To receive and approve the minutes of the Confidential Session of the Board of Directors' meeting held on 8 th February 2017 | |
| | 22. | Matters Arising & Action Log To consider matters arising from the minutes of the Confidential Session of the Board of Directors' meeting | |
| Strategy | | | |
| 12:45pm (40) | 23. | Community Mental Health Teams Restructure (Drs' P Bowie and L Wilkinson. Ms M Fearon and Mr R Bulmer) | Mr C Clarke Deputy Chief Executive |
| 1:25pm (20) | 24. | Estates Strategy | Mr. P Easthope Executive Director |
| 1:45pm (15) | 25. | Clinical Directorate Restructure | Mr. C Clarke, Deputy Chief Executive |
| Performance Monitoring | | | |
| 2:00pm (15) | 26. | i Finance Report To receive for information, assurance and discussion the Confidential Finance Report for the period 1 st April to 31 st January 2017 | Mr. P Easthope Executive Director |
| | | ii System Wide Savings Challenge Update | Mr. P Easthope Executive Director |

| Assurance: Risk Management & Internal Control | | | |
|--|------------|---|---|
| 2:15pm (10) | 27. | Confidential Board Risk Profile To receive for information, discussion and approval |  Ms. M. Saunders Director of Corporate Governance |
| | 28. | Heeley Clinic - HR Issues | V Mr D Wilson HR Director |
| Executive Management Updates | | | |
| 2:25pm (10) | 29. | Chief Executive's Confidential Update To receive the Chief Executive's confidential verbal update on various matters | V Mr. K Taylor Chief Executive |
| Papers for Information and Assurance | | | |
| 2:35pm (5) | 30. | Board Committees – Significant Issues Reports: a) Finance and Investment Committee i Minutes of the Finance and Investment Committee held 23 rd January 2017  ii Significant Issues Report from 27 th February 2017  | Mr. R Mills Non Executive Director & FIC Chair |
| | 31. | Executive Directors' Group Minutes To receive for information notes from the Executive Directors Group meetings |  Mr. K Taylor Chief Executive |
| | 32. | Any Other Urgent Confidential Business | V |
| 2:40pm | | CLOSE | |

Date and time of the 102nd Board of Directors meeting
Wednesday 12th April 2017 at 10am, Tudor Boardroom,
SHSC, Fulwood Conference & Training Centre, Old Fulwood Road, Sheffield, S10 3TG

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