





Board of Directors (OPEN)

Notice is hereby given of the 100th Open Board of Directors meeting Wednesday 8th February 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:


A G E N D A

Time (mins)	No	Item	Brought by:
10am (20)		Welcome & Apologies: Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair.	Ms. J. Brown Chair
	1.	Declarations of Interest: To receive any declarations of interest from Board Members	Ms. J. Brown Chair
	2.	Minutes of the Board of Directors Meeting Held on 11th January 2017 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 11 th January 2017	
	3.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting	
Performance Management			
10:20am (20)	4.	Service Performance i Service Performance Dashboard for the period 1 st April 2016 to December 2016 ii Staffing Capacity & Capability Report December 2016 iii Benchmarking of Mental Health Services 2016	Mr. C Clarke Deputy Chief Executive Mr P Easthope Executive Director Ms. L Lightbown Executive Director Mr. C Clarke Deputy Chief Executive
Assurance: Risk Management & Internal Control			
10:40am (10)	5.	Board Risk Profile To receive for information, discussion and approval	Ms. M. Saunders Director of Corporate Governance
10:50am (10)	6.	Board Assurance Framework (1st Quarter) To receive for information, discussion and approval	Ms. M. Saunders Director of Corporate Governance

Governance			
11:00am (10)	7.	Uplift to the Living Wage	 Dean Wilson HR Director
Board Stakeholder Relations & Partnerships			
11:10am (5)	8.	Chair's Update To receive the Chair's update on various matters	V Ms. J Brown Chair
11:15am (5)	9.	Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	V Ms J Brown Chair
Executive Management Updates			
11:20am (5)	10.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters	V Mr. K Taylor Chief Executive
Papers for Information and Assurance			
11:25am (10)	11.	Board Committees – Significant Issues Reports: To receive Significant Issues Report and Minutes from: <ul style="list-style-type: none"> i Audit Committee Minutes of Audit Committee held 18th October 2016 Significant Issues Report from 31st January 2017 ii Quality Assurance Committee Minutes of the Quality Assurance Committee held on 19th December 2016. Significant Issues Report from 23rd January 2017 iii Workforce & OD Committee <ul style="list-style-type: none"> a) Minutes of the Workforce and OD Committee held on 2nd November 2016. b) Significant Issues Report from 31st January 2017 c) WODC Report 31/1/17 : Improving Attendance 	 Ms A Stanley Non Executive Director & Audit Chair  Mr. M Thomas Non Executive Director & QAC Chair  Mrs S Rogers Non Executive Director & WODC Chair
11:35am (5)	12.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	Ms. J Brown Chair
	13.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	Mr. K Taylor Chief Executive
	14.	Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	Ms J Brown Chair
11:40am	Break		

Board of Directors (CONFIDENTIAL)

Part 2 CONFIDENTIAL			
Time (mins)	No	Item	Brought by:
12:10pm (15)	15.	Declarations of Interest: To receive any declarations of interest from Board Members	Ms. J Brown Chair
	16.	Minutes of the Confidential Board of Directors Meeting Held on 11th January 2017 To receive and approve the minutes of the Confidential Session of the Board of Directors' meeting held on 11 th January 2017	
	17.	Matters Arising & Action Log To consider matters arising from the minutes of the Confidential Session of the Board of Directors' meeting	
Strategy			
12:25pm (20)	18.	Transforming Adult Community Mental Health Services – The Case for Change	Mr. C Clarke Deputy Chief Executive
Performance Monitoring			
12:45pm (5)	19.	Finance Report To receive for information, assurance and discussion the Confidential Finance Report for the period 1 st April to 31 st December 2016	Mr. P Easthope Executive Director
12:50pm (30)	20.	System Wide Saving Challenge 2017/19 To receive for assurance and agreement	Mr. P Easthope Executive Director
Assurance: Risk Management & Internal Control			
1:20pm (10)	21.	Confidential Board Risk Profile To receive for information, discussion and approval	Ms. M. Saunders Director of Corporate Governance
Executive Management Updates			
1:30pm (5)	22.	Chief Executive's Confidential Update To receive the Chief Executive's confidential verbal update on various matters	Mr. K Taylor Chief Executive
Papers for Information and Assurance			
1:35pm (5)	23.	Board Committees – Significant Issues Reports: Finance and Investment Committee i Minutes of the Finance and Investment Committee held November 2016 ii Significant Issues Report from 23 rd January 2017	Mr. R Mills Non Executive Director & FIC Chair

1:40pm	24.	Executive Directors' Group Minutes To receive for information notes from the Executive Directors Group meetings	 Mr. K Taylor Chief Executive
	25.	Any Other Urgent Confidential Business	

Date and time of the 101st Board of Directors meeting

On Wednesday 8th March at 10am

**Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road,
 Sheffield, S10 3TG**

Margaret Saunders, Director of Corporate Governance (Board Secretary)

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