

Board of Directors (Open)

Notice is hereby given of the 99th Board of Directors meeting on Wednesday, 11th January 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time (mins)	No	Item	Brought by:
10.00am (20)	1.	Welcome & Apologies: Ms M Saunders Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair.	Ms. J. Brown, Chair
	2.	Declarations of Interest To receive any declarations of interest from Board Members	Ms. J. Brown, Chair
	3.	Minutes of the Board of Directors Meeting Held on 14th December 2016 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 14 th December 2016	
	4.	Matters Arising To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting	
	5.	Action Log To review and amend the action log	
Strategy			
10:20am (20)	6.	Public Service Reform <i>In attendance: Dr Fiona Goudie, Director Clinical Strategy and Mark Tuckett Assistant Director Public Service Reform, Sheffield City Council</i>	Mr K Taylor, Chief Executive
Performance Management			
10:40am (30)	7.	Service Performance	Mr. C Clarke Deputy Chief Executive & Mr P Easthope Executive Director Ms. L Lightbown Executive Director Mr P Easthope Executive Director Mr P Easthope Executive Director
	i	Service Performance Dashboard for the period 1st April to 30th November.	
	ii	Staffing Capacity & Capability Report 30th November 2016	
	iii	Service Performance - QlikView Project Summary report	
	iv	Early Intervention Services Contract Variation	Mr P Easthope Executive Director

Assurance: Risk Management & Internal Control			
11:10am (10)	8.	Board Risk Profile To receive for information, discussion and approval	Mr P Easthope Executive Director
11:20am (5)	9.	NHS Improvement - Reduction in agency spending self certification submission	Mr P Easthope Executive Director
Governance			
11:25am (10)	10.	Annual Review - Emergency Preparedness, Resilience and Recovery Plan	Mr C Clarke, Deputy Chief Executive
11:35am (5)	11.	Arts and Health Project	Ms J Brown, Chair
11:40am (10)	12.	Succession Planning and Remuneration - Non Executive Directors	Ms J Brown, Chair
Board Stakeholder Relations & Partnerships			
11:50am (10)	13.	Chair's Update To receive the Chair's update on various matters	Ms. J Brown Chair
	14.	Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	Ms J Brown Chair
Executive Management Updates			
12 noon (5)	15.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters	Mr. K Taylor Chief Executive
Papers for Information and Assurance			
12:05pm (5)	16.	Board Committees – Significant Issues Reports: To receive Significant Issues Report and Minutes from: Quality Assurance Committee i Significant Issues Report from meeting held on 19 th December 2016 ii Minutes of the Quality Assurance Committee held in November 2016	Mr. M Thomas Non Executive Director & QAC Chair
12:10pm	17.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	Ms. J Brown Chair
	18.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	Mr. K Taylor Chief Executive
	19.	Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	Ms J Brown Chair
12:15pm		Break	

Board of Directors (Confidential)

A G E N D A

Time (mins)	No	Item	Brought by:
12:45pm (20)	20.	Declarations of Interest: To receive any declarations of interest from Board Members	Ms. J Brown Chair
	21.	Minutes of the Confidential Board of Directors Meeting Held on 14th December 2016 To receive and approve the minutes of the Confidential Session of the Board of Directors' meeting held 14 th December 2016	
22.	Matters Arising To consider matters arising from the minutes of the Confidential Session of the Board of Directors' meeting		
	23.	Action Log To review and amend the action log	
Strategy			
1.05pm (10)	24.	Operational Plan 2017/19 (Final) To receive for information	Mr C Clarke, Deputy Chief Executive
Performance Monitoring			
1:15pm (10)	25.	Confidential Finance Report for the period 1st April to 30th November 2016 To receive for information, assurance and discussion	Mr. P Easthope Executive Director
1:25pm (20)	26.	i Financial Plan – Final To receive for ratification	Mr. P Easthope Executive Director
		ii Financial Plan Actions 2017/19	Mr C Clarke, Deputy Chief Executive
Assurance: Risk Management & Internal Control			
1:45pm (10)	27.	Confidential Board Risk Profile To receive for information, discussion and approval	Mr. P Easthope Executive Director
Executive Management Updates			
1:55pm (5)	28.	Chief Executive's Confidential Update To receive the Chief Executive's confidential verbal update on various matters	V Mr. K Taylor Chief Executive
Papers for Information and Assurance			
2:00pm (5)	29.	Executive Directors' Group Minutes To receive for information notes from the Executive Directors Group meetings	Mr. K Taylor Chief Executive

2:05pm	30.	Any Other Urgent Confidential Business	
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**Date and time of the 100th Board of Directors meeting
Wednesday 8th February 2017 at 10am, Tudor Boardroom, SHSC,
Fulwood Conference & Training Centre, Old Fulwood Road, Sheffield, S10 3TG**

Margaret Saunders, Director of Corporate Governance (Board Secretary)

Margaret.saunders@shsc.nhs.uk Tel: 3050727

Sharon Sims, Board Support Sharon.sims@shsc.nhs.uk Tel: 2716370