






Notice is hereby given of the 41st meeting of the
Sheffield Health and Social Care NHS Foundation Trust

Council of Governors Meeting

Wednesday 2nd March 2015 from 10:00 to 12:00 in Conference 2, The Circle,
33 Rockingham Lane, Sheffield, S1 4FW where the following business will be transacted

 = Attachment

Time	Item no	Item	Brought by	Chaired by
10:00	1	Welcome and Apologies	Prof Walker, Chair	Prof Walker, Chair
10:01	2	Declarations of Interest	Prof Walker, Chair	Prof Walker, Chair
10:02	3	To receive and approve the minutes of the Council of Governors' meeting held on 17th December 2015 	Prof Walker, Chair	Prof Walker, Chair
10:05	4	Matters Arising from the minutes of the meeting held on 17th December 2015	Prof Walker, Chair	Prof Walker, Chair
10:10	5	Reducing Restrictive Practices: presentation providing an update on achievements and future plans 	Dr Rachel Warner, Deputy Medical Director	Prof Walker, Chair
10.30	6	Chair Appointment Process  (a) Note the briefing on roles and responsibilities; (b) On the recommendation of NRC approve the process at Appendix A; (c) On the recommendation of NRC approve the role description and person specification; (d) Note the update regarding revised Terms of Reference for the Nomination & Remuneration Committee; (e) On the recommendation of NRC approve the roles of the Senior Independent Director, Vice-Chair and Lead Governor as set out in the attached process. (f) Note the appointment of the NRC Panel (g) On the recommendation of NRC approve the appointment of an external recruitment agency. (h) On the recommendation of NRC approve the remuneration level for the Chair post, taking account of national benchmarking, and the time commitment for the position. (i) Confirm a date for an extraordinary meeting of COG to meet in early June 2016 to consider NRC recommendations and, if appropriate, approve the appointment of the preferred candidate as Chair.	Jules Jones, Lead Governor	Jules Jones, Lead Governor
11:00	7	Learning Disabilities Strategy: presentation 	Dr David Newman, Clinical Director	Prof Walker, Chair
11:20	8	Performance Report to provide assurance to the Council of the Trust's financial, operational and compliance performance 	Jason Rowlands, Director of Planning, Performance & Governance	Prof Walker, Chair

Time	Item no	Item	Brought by	Chaired by
11:30	9	Annual Planning Process: update including summary of feedback from members	Jason Rowlands	Prof Walker, Chair
11:40	10	Chief Executive Update including CQC Action plan progress update	Kevan Taylor, Chief Executive	Prof Walker, Chair
11:50	11	Governor Feedback (a) Feedback from governor activities (b) Feedback from Board Questions (c) Feedback from Performance Overview Group	Prof A Walker, Chair Prof A Walker, Chair Jules Jones, Lead Governor	Prof Walker, Chair
11:55	12	Any Other Urgent Business (a) Annual Joint Session with Board	Prof A Walker, Chair	Prof Walker, Chair
12:00		Close of Meeting		

- Refreshments and sandwiches will be available from 12.00 noon
- The governor and Non-Executive Director meeting will take place from 9.00am to 9.25
- The governor pre-meeting will take place from 9.25am to 9.50am

Dates of Future Meetings

Thursday 5th May 2016 2.45pm – 4.45pm

Thursday 26th May 2016 1.00pm – 5.00pm Governor & Board Annual Joint Session

Possible Extraordinary Meeting w/c 6th June to confirm chair appointment

Thursday 28th July 2016 2.45pm – 4.45pm

Thursday 27th October 2016 2.45pm – 4.45pm

Thursday 1st December 2016 2.45pm – 4.45pm

Thursday 23rd February 2017 2.45pm – 4.45pm

Apologies or confirmation to:



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