

Council of Governors: Summary Sheet

11th February 2015

Item No 12a

Title of Paper: Governor Feedback

Presented By: Chair, Professor Alan Walker

Action Required:

For Information

For Ratification

For a decision

For Feedback

Vote required

For Receipt

To which duty does this refer:

Holding non-executive directors individually and collectively to account for the performance of the Board	
Appointment, removal and deciding the terms of office of the Chair and non-executive directors	
Determining the remuneration of the Chair and non-executive directors	
Appointing or removing the trust's auditor	
Approving or not the appointment of the trust's chief executive	
Receiving the annual report and accounts and auditor's report	
Representing the interests of members and the public	X
Approving or not increases to non-NHS income of more than 5% of total income	
Approving or not acquisitions, mergers, separations and dissolutions	
Jointly approving changes to the trust's constitution with the Board	
Expressing a view on the Trust's forward plans	
Consideration on the use of income from the provision of goods and services from sources other than the NHS in England	
Monitoring the activities of the Trust to ensure that they are being conducted in a manner consistent with its terms of authorisation and the constitution.	X
Monitoring the Trust's performance against its targets and strategic aims	

How does this item support the functioning of the Council of Governors?

Governors attend a number of events and sit on various committees in order to better understand the NHS landscape and to ensure that their and their members' views are heard. In addition, their involvement allows them to better understand the business of the Trust so that they can be confident that it is operating within its terms of authorisation and constitution, and in the best interests of the people it serves.

Author of Report:

Sam Stoddart on behalf of various governors

Designation of Author:

Deputy Board Secretary

Date:

27th January 2015



Report to the Council of Governors	
(please tick if appropriate) For Information only	✓
(please tick if appropriate) For Action	
From:	Dr Debjani Chatterjee
Governor Constituency:	Service User
Feedback from:	SHSC Trust Board meeting at Fulwood House, 3.12.14 Chair's meeting with new governors, 05.12.14
<p>Details:</p> <p>Trust Board</p> <p>This was the third Board meeting that I observed. All have been interesting meetings so far. I left when the Chair said that the rest of the meeting would be confidential.</p> <p>Meeting with Chair</p> <p>Having become a new Service User Governor as a result of a by-election, I was invited to Fulwood House to meet the Chair, Prof. Alan Walker, on 05.12.15. Also invited to the same meeting was a new Carer Governor, Gill Holt, who joined July 2014, and is a trustee & Chair of MIND Sheffield. It was very good to meet our Chair and my fellow Governor. The Chair admitted that SHSC should do more to engage with what he called 'the third sector' (I soon realised that he meant the voluntary and community sector). We discussed ways in which we could contribute.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc N.A.
Timescale for action:	N.A.
Signed: <i>Debjani Chatterjee</i> Date: 23 rd January 2015	



Report to the Council of Governors	
(please tick if appropriate) For Information only	
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(please tick if appropriate) For Action	
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From:	Dorothy Cook
Governor Constituency:	Public South East
Feedback from:	Mental Health Partnership Board of clinical commissioning group
<p>Details: 15 January 2015. The main item on the agenda was the planned ratification of the “Sheffield Strategy for Mental Health 2015”, planned to cover the next 3-5 years. Many points of clarification were raised including the point made by John Kay; that one of the main aims “Prevent mental ill health”, should be modified to a more achievable target. I requested that a means of measuring all the targets should be included to indicate the progress made. There was a spirited discussion about priorities in prevention with the emphasis on service users being at the heart of all plans as per the report by Mind on “Value Based Commissioning”.</p> <p>The meeting was reminded of the confidential nature of some of the papers which had been circulated prior to the meeting and John Kay reminded the chair of the fact that SHSC governors have a duty to report public matters as discussed to our council of governors and so requested clarification of a precise nature.</p> <p>A representative from demonstrated the new edition of their web site “Guide to Sheffield Mental Health” [paper copies no longer issued owing to rapid changes in content]. An audio version is on line and public access will be via libraries as before.</p> <p>Other items to be held till the next meeting owing to pressure of time.</p> <p>Please note; during a break I was able to learn that Janet Southworth of Public Health has attended a regional update on suicide prevention and is willing share this with governors at a future date.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc More information is available from me if needed.
Timescale for action:	Next meeting in March 2015
<p>Signed: <i>Dorothy Cook</i> Date: 19th January 2015</p>	

Report to the Council of Governors	
(please tick if appropriate) For Information only	<input checked="" type="checkbox"/>
(please tick if appropriate) For Action	<input type="checkbox"/>
From:	Dorothy Cook
Governor Constituency:	Public South East
Feedback from:	Inpatient forum 19 Jan 2015. Borderline Personality Disorder and Inpatient Settings.
<p>Details:</p> <p>This forum is programmed to meet every 2 months, but last met on 8 September because of pressure of work. The main speaker was Dr Kingsley Norton, visiting psychiatrist and author of several books.</p> <p>The main points of his presentation were:</p> <ul style="list-style-type: none"> Personality Disorder patients do not know how to get the best out of the ward staff Knowing how patients developed the condition can help them to recovery Understanding how it presents and impacts on staff can help to avoid pitfalls Attachment theory offers a framework for early relationships and the internal residue Residual 'model' is the lens through which patients view future relationships –with staff too. <p>Copies of the slide notes are available, please ask.</p> <p>Other topics included more on the reconfiguration update from Richard Bulmer and Alison Shore's proposal to have an action plan to measure progress.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc For information
Timescale for action:	n/a
<p>Signed: <i>Dorothy Cook</i>..... Date: 23rd January 2015</p>	



Report to the Council of Governors

(please tick if appropriate) **For Information only**

✓

(please tick if appropriate) **For Action**

From:

Ian Downing

Governor Constituency:

Carer

Feedback from:

Mental Health Partnership Board January 2015

Details:

The Partnership Board focused on the new Sheffield Strategy for mental health of which a draft was issued in 2014 and has now been revised.

There was a good attendance and we split up into 4 groups to discuss value-based commissioning and to decide on the priorities of the strategy.

The Board accepted the report with the proviso of some language changes. The Board was eager to ensure that identified actions within the report are taken.

In addition to the Mental Health Strategy the Board discussed the street triage pilot for which continued funding was confirmed.

Jason Rowlands advised the Board about the Trust's CQC inspection and the delay in the quality summit which was planned for the beginning of February.

Action to be taken:

Please state what is required of governors, ie provide feedback etc
For information

Timescale for action:

n/a

Signed: *Ian Downing*

Date: 19th January 2015

Report to the Council of Governors	
(please tick if appropriate) For Information only	
(please tick if appropriate) For Action	
From:	John Kay
Governor Constituency:	Service user
Feedback from:	Psychological Therapies Governance Committee University engagement meeting Mental Health Partnership Board
<p>Details:</p> <p style="text-align: center;">Psychological Therapies Governance Committee</p> <p>Attended the last meeting where membership and a request for additional Governor involvement were discussed. Members were provided information on the latest NICE information app available from the main NICE web site.</p> <p style="text-align: center;">University engagement meeting</p> <p>Both universities have attended an engagement activity with the head of the ASC diagnosis service and a member of the trust research team. The meeting was chaired by John Kay to introduce the opportunities for students to gain access to Autism Spectrum diagnosis through the university GP system. Opportunities for potential future joint research items and student training opportunities were also discussed.</p> <p style="text-align: center;">Mental Health Partnership Board</p> <p>A number of presentations related to Trust activities were presented at the meeting in addition to a review of the Sheffield mental health web based information system.</p> <p>A matter of concern was raised relating to governor feedback from this joint CCG, Service users, SHSC Trust and council group as the chair has indicated that all matters of this meeting are to be considered confidential. In light of themes from the Francis Inquiry Report, including the importance of openness in relation to health and social care provision and I would be concerned if this is an attempt to stifle public scrutiny and debate in this area. A request was made to allow a standing agenda item for questions to be raised with the Public Sheffield Health and Wellbeing Board.</p>	
Action to be taken:	Lead governor is seeking clarification on reporting to council of matters from the mental health partnership board and is awaiting an email response from the chair.
Timescale for action:	February 2015
<p>Signed: <i>J J Kay</i> Date: 20th Jan 2015</p>	

Report to the Council of Governors	
(please tick if appropriate) For Information only	
(please tick if appropriate) For Action	
From:	Jules Jones
Governor Constituency:	Public South East
Feedback from:	Sheffield City Council's 'Budget conversation', Sheffield Town Hall, 14/1/15
<p>Details:</p> <p>The leader of Sheffield City Council (SCC), Cllr Julie Dore, hosted this 'conversation' with the Sheffield public. Also in attendance were Cllrs with portfolios (Members of the Cabinet). Suffice to say that the 'conversation' with the public did get animated on occasions.</p> <p>Cllr Dore explained that over the last 4 years the City Council has lost nearly a <i>quarter of a Billion pounds</i> (£238 million) mainly from direct cuts but also from increased demand. She stated that a further £63m needed to be cut by April 2015. This rather unenviable task falls on the Council Cabinet to approve.</p> <p><i>A number of approaches have been identified by the Council, many of which may have an impact on Service Users and Carers who use/or would use the services of SHSC NHS FT.</i></p> <ul style="list-style-type: none"> • Reviewing Mental Health packages • Reviewing and reassessing peoples care packages • Developing new ways of supporting people with Learning Difficulties in the community • Changing and reclassifying registered care homes as 'Supported living' • Developing a 'Fare contributions policy' to recoup more from adult social care users • Trying to work more closely with NHS/Fire/Police services to 'join up' public services • Developing 'integrated commissioning' with the CCG to create 'joined up' services. A pooled budget of £240m (I would like to know what proportion of this would come from SCC?) • Focus on 'care at home and in the community' in order to: 'help maintain independence and reduce, delay or prevent peoples need to access Health and Social Care services' <p>Should anyone wish to comment directly on these budget proposals or fill in a survey, there are links from the Budget webpage on SCC site. www.sheffield.gov.uk/budget</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc For information
Timescale for action:	
Signed: Jules Jones.....	Date: 23 rd January 2015



Report to the Council of Governors	
(please tick if appropriate) For Information only	
(please tick if appropriate) For Action	
From:	Jules Jones
Governor Constituency:	Public South East
Feedback from:	AUDITORS APPOINTMENT SUB-GROUP METING 15/12/14
<p><i>Details:</i></p> <p>Meeting to outline the process of appointing the external auditors (this is different to internal auditors - we already have a contract for that service with 360 which is not up for renewal yet).</p> <p>Ian Downing and myself represented the Council. Also present were representatives from Executive and Non-Executive Directors, and finance staff.</p> <p>Council needs to appoint an external auditor as our current external auditor's (KPMG) contract ends on 31st March 2015.</p> <ul style="list-style-type: none"> • We decided to put the contract to tender (the alternative would be to renew, which happened last year) • Discussed the 'weightings' we wished to attach to the various criterion e.g. fee competitiveness, quality of engagement with CoG etc. • Resolved to use the pre-checking service (NOECPC) to which SHSC subscribes. This is to ensure that potential bids all have the relevant health related experience. • Set up two further meetings in order to interview shortlisted bids and decide on any further course of action/or decide to recommend to appoint. • An extraordinary meeting is required of the full CoG in order to make the formal appointment. <p>Extraordinary CoG meeting to appoint external auditors to be held on Friday 13th March 2015 @ 1pm.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc For information
Timescale for action:	Approval sought at Council meeting on 13 th March 2015.
Signed: <i>Jules Jones</i> Date: 23 rd January 2015	



Report to the Council of Governors	
(please tick if appropriate) For Information only	X
(please tick if appropriate) For Action	
From:	Kate Steele
Governor Constituency:	Service User
Feedback from:	Spirituality Strategy Group (SSG)
<p>Details:</p> <p>Sally Ross (Lead Chaplain) presented the Spirituality Strategy to the Board of Directors (with support from myself) this month and it was approved.</p> <p>The SSG will now become an implementation group.</p> <p>Once the group is up and running it may be of interest for Sally to present to the CoG.</p>	
Action to be taken:	Please state what is required of governors, ie provide feedback etc
Timescale for action:	n/a
<p>Signed: <i>Kate Steele</i>..... Date: 26th January 2015</p>	



Report to the Council of Governors

(please tick if appropriate) For Information only	✓
(please tick if appropriate) For Action	

From:	Sue Roe
Governor Constituency:	Carer Governor
Feedback from:	Meetings Attended

Details:

Sheffield Parent Carer Forum (SPCF)
 The Christmas film was well attended at the Showroom Cinema. The feedback was good and all the families enjoyed themselves.

The group has been involved with the State of Sheffield survey. The press release for this is planned for the end of January.

The conference this year is on 6th March at St, Mary's. Workshops are planned for the SEN reforms and to look at the State of Sheffield survey, with information stalls for parent/carers.

The Disability Trainers are amending the course as we would like to talk to the health professionals about communication and working together, especially around transition to adult services. Our next open session will be in April.

Families Lobbying and Advising Sheffield (FLASH)
 A meeting was arranged with Nick Clegg on 16th January for parents/carers to put forward their concerns regarding their loved ones future with learning disabilities/complex needs. Feedback should be received in March.

A meeting took place on 15th January at Norfolk Lodge with the Managers of Adult Social Care (Council) and the Head of Learning Disabilities. This was to answer questions from the July Meeting and the one in November, many issues of which had still not been resolved. The next Big Meeting will take place on Thursday 19th March 10.30am -12.30pm.

A meeting has been arranged for Wednesday for 21st January at Norfolk Lodge, Supporting Your Relative with Money Management Organised by Sheffield Mencap and Gateway.

Action to be taken:	Please state what is required of governors, ie provide feedback etc For information
Timescale for action:	n/a

Signed: *Sue Roe* Date: 19th January 2015

Report to the Council of Governors

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(please tick if appropriate) For Action	<input type="checkbox"/>
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From:	Sylvia Hartley
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Governor Constituency:	Public North West
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Feedback from:	A reflection on 2014
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Details:

Two big interconnected events happened in my life during 2014, from which much has been learned about the workings of SHSC/NHS, its care role within the wider NHS framework, and how it is received and implemented in the community.

I became a Public Governor NW for SHSC and my mother moved from independent living to Residential Care here in Sheffield.

From my first experience of **Governor Training days in July**, through **Trust Board meetings**, **Council of Governors**, the **NED candidates afternoons** and follow-up, the superb evening at the **RHH-All about anxiety and depression**, to the **Editorial Board Meeting for Involve Magazine** recently published, the second half of 2014 represented a massive learning curve for me, which I intend to put to good effect as a Governor during 2015.

Actually I feel as if, despite my newness to the role, I may have made a start on contributing already, and was very pleased to find myself elected to the **Remunerations and Nominations Committee** at the last meeting I attended.

Action to be taken:	Please state what is required of governors, ie provide feedback etc For information
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Timescale for action:	n/a
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Signed: *Sylvia Hartley*..... Date: 27th January 2014