











Board of Directors - Open

Notice is hereby given of the 118th Board of Directors on Wednesday 14 November 2018 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item		Brought by:
10:00am		Meet the Board <ul style="list-style-type: none"> Positive Practice Award Winners (Specialist) – G1 BME Award Winner - Manreesh Bains including BME Network Update 	V V	Ms. J Brown Chair
10:15am		Welcome & Apologies: Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair	V	Ms. J Brown Chair
	1.	Declarations of Interest: To receive any declarations of interest from Board Members	V	Ms. J Brown Chair
	2.	Minutes of the Board of Directors meeting held on 10 October 2018 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 10 October 2018		
10:20am	3.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting <ul style="list-style-type: none"> i. Digital Transformation Strategy – timeline ii. Learning Disabilities Services : Engagement Plan 		Mr P Easthope Executive Director Mr. C. Clarke Deputy Chief Executive
10:30am	4.	Action Log		
Strategy				
10:35am	5.	Developing the Operational Plan for 2019-20		Mr. C. Clarke Deputy Chief Executive

Performance Management			
10:45am	6.	Service Performance Dashboard for the period ending 30 September 2018	 Mr P Easthope Executive Director
11:00am	7.	Safer Staffing Reports for period ending 30 September 2018	 Ms. L Lightbown Executive Director
11:10am	8.	Care Quality Commission – Action Plan	 Ms. L Lightbown Executive Director
11:25am	9.	Freedom To Speak Up Guidance Bi-annual report	 Mr. C. Clarke Deputy Chief Executive
Assurance Risk Management			
11:35am	10.	Board Assurance Framework 2018/19	 Ms. M Saunders Director of Corporate Governance (Board Secretary)
11:45am	11.	Corporate Risk Register	 Ms. M Saunders Director of Corporate Governance (Board Secretary)
11:55am	12.	Proposed amendment to the Trust Constitution	 Ms. M Saunders Director of Corporate Governance (Board Secretary)
Governance			
12 Noon	13.	Equality and Human Rights - Annual report	 Mr. D Wilson Director of Human Resource
12:10pm	14.	Senior Information Risk Owner (SIRO) - Annual Report	 Mr P Easthope Executive Director
Board Stakeholder Relations & Partnerships			
12:20pm	15.	Chair's Update To receive the Chair's update on various matters	V Ms. J Brown Chair
12:25pm	16.	Governor & Membership Update To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	 Ms. J Brown Chair
Executive Management Updates			
12:30pm	17.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters	V Mr. K Taylor Chief Executive
Papers for Information and Assurance			
12:35pm	18.	Associate Mental Health Act Managers – Quarter 2 Report	 Ms. L Lightbown Executive Director
12:40pm	19.	Board Committees – Significant Issues Reports: To receive Significant Issues Report and Minutes from:	

	<p>i) Quality Assurance Committee (QAC)</p> <p>a) Minutes of the Quality Assurance Committee held 24 September 2018.</p> <p>b) Significant Issues Report from the meeting held on 22 October 2018</p> <p>ii) Finance, information and Performance Committee (FIPC)</p> <p>a) Significant Issues Report from the meeting held on 22 October 2018</p> <p>iii) Audit Committee</p> <p>a) Minutes of the Audit Committee held 17 July 2018.</p> <p>b) Significant Issues Report from the meeting held on 16 October 2018</p> <p>iv) Workforce and Organisation Development Committee (WODC)</p> <p>a) Minutes of the Workforce and Organisation Development Committee held on 31 July 2018</p> <p>b) Significant Issues Report from the meeting held on 30 October 2018</p>	<p>☰</p> <p>☰</p> <p>☰</p> <p>☰</p> <p>☰</p>	<p>Mrs. S Keene Non Executive Director & QAC Chair</p> <p>Mr. R Mills Non Executive Director & FIPC Chair</p> <p>Mrs A. Stanley Non Executive Director & AC Chair</p> <p>Cllr. O Blake obo LS Non Executive Director & WODC Chair</p>
20.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	V	Mr. R. Mills Non-Executive Director
21.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	V	Mr. K Taylor Chief Executive
22.	Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	V	Mr. R. Mills Non-Executive Director
12:50pm Close			

Date and time of the next Board of Directors meeting
Wednesday 12 December 2018 at 10am
Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road,
Sheffield, S10 3TG

Margaret Saunders, Director of Corporate Governance (Board Secretary)
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