



Board of Directors (Open)

Notice is hereby given of the 103rd Board of Director meeting on Wednesday, 10 May 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item		Brought by:
10am	1.	Welcome & Apologies: Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair. - Mrs A Stanley, Non Executive Director, Chair of Audit Committee	V	Ms. J. Brown Chair
	2.	Declarations of Interest: To receive any declarations of interest from Board Members	V	
	3.	Minutes of the Board of Directors Meeting Held on 12 April 2017 To receive and approve the minutes of the Open Board of Directors' meeting held on 12 April 2017		Ms. J. Brown Chair
	4.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting		
Strategy				
10:20am	5.	Trust Strategy and Strategic Planning Framework (Jason Rowlands and Dr Fiona Goudie in attendance)		Mr C Clarke Deputy Chief Executive
Performance Management				
10:40am	6.	Service Performance		
(10)	i	Performance Dashboard for the period ending March 2017.		Mr P Easthope Executive Director
(10)	ii	Safer Staffing Report for period ending March 2017		Ms. L Lightbown Executive Director
Assurance: Risk Management & Internal Control				
11:00am	7.	Board Assurance Framework (BAF) 2016/17		Ms. M. Saunders Director of Corporate Governance (Board Secretary)

11:10am	8.	Open Board Risk Profile To receive for information, discussion and approval		Ms. M. Saunders Director of Corporate Governance (Board Secretary)
11:15am	9.	Mortality Review To receive for information		Dr M Hunter Medical Director
Governance				
11:25am	10.	Care Quality Commission (CQC) Comprehensive Inspection November 2016 : Trust wide Action Plan (May 2017)		Ms. L Lightbown Executive Director
11:35am	11.	Annual Members Meeting 2017		Ms. M. Saunders Director of Corporate Governance (Board Secretary)
11:40am	12.	Sustaining Transformation Plans (STP) - Memorandum of Understanding	V	Mr K Taylor Chief Executive
Board Stakeholder Relations & Partnerships				
11:45am	13.	Chair's Update To receive the Chair's update on various matters	V	Ms. J Brown Chair
11:50am	14.	Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	V	Ms J Brown Chair
Executive Management Updates				
11:55am	15.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters.	V	Mr. K Taylor Chief Executive
Papers for Information and Assurance				
12 Noon	16.	Board Committees – Significant Issues Reports: To receive Minutes and Significant Issues Report from: i Audit Committee a) Minutes of the Audit Committee held on 31 January 2017 b) Significant Issues Reports from meetings held on 18 and 24 April 2017 ii Quality Assurance Committee a) Minutes of the Quality Assurance Committee held on 27 March 2017 b) Significant Issues Report from meeting held on 24 April 2017	   	Mr M Thomas, Non Executive Director & QAC Chair, on behalf of Mrs A Stanley Non Executive Director & AC Chair Mr. M Thomas Non Executive Director & QAC Chair

		iii Workforce & Organisation Development Committee a) Minutes of the Workforce & Organisation Development Committee held on 31 January 2017 b) Significant Issues Report from meeting held on 18 April 2017	 	Mrs S Rogers Non Executive Director & WODC Chair
12:05pm	17.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	V	Ms. J Brown Chair
	18.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	V	Mr. K Taylor Chief Executive
	19.	Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	V	Ms J Brown Chair
12:10pm	Break			