

**OPEN BOARD OF DIRECTORS
14th June 2017**

Open BoD: 14.06.17 Item: 13ii

TITLE OF PAPER	Quarter 4, Cost Improvement Plan (CIP) Quality Impact Assessment (QIA) Monitoring Report
TO BE PRESENTED BY	Liz Lightbown, Executive Director of Nursing, Professions & Care Standards
ACTION REQUIRED	To receive & note the final Q4 Monitoring Report

OUTCOME	Members are assured
TIMETABLE FOR DECISION	June 2017 Board Meeting
LINKS TO OTHER KEY REPORTS/ DECISIONS	Finance Reports, Cost Improvement Plans (CIPs) & Service Delivery Plans.
BAF OBJECTIVE No and TITLE	1.1 Care provision may fall below the standards expected from service users and their carers 1.8 Delays to accessing appropriate care provision
LINKS TO THE NHS CONSTITUTION & OTHER RELEVANT FRAMEWORKS, BAF, RISK, OUTCOMES ETC	HSE <input type="checkbox"/> MHAct <input type="checkbox"/> Equality <input type="checkbox"/> BME <input type="checkbox"/> Disability Legislation <input type="checkbox"/> NHS Constitution: Staff Rights <input type="checkbox"/> Patients' Rights <input checked="" type="checkbox"/> Public's Rights <input checked="" type="checkbox"/> Principles <input checked="" type="checkbox"/> Values <input checked="" type="checkbox"/>
IMPLICATIONS FOR SERVICE DELIVERY & FINANCIAL IMPACT	No implications are highlighted from this report
CONSIDERATION OF LEGAL ISSUES	The Trust has a duty to provide services in line with Care Quality Commission regulatory requirements & its Provider Licence.

Author of Report	Liz Lightbown
Designation	Executive Director of Nursing, Professions and Care Standards
Date of Report	1 st June 2017

SUMMARY REPORT

Report to: Open Board of Directors

Date: 14th June 2017

Subject: Quarter 4 Cost Improvement Plan (CIP) Quality Impact Assessment QIAs Monitoring Report

From: Liz Lightbown, Executive Director for Nursing, Professions and Care Standards

Author: Liz Lightbown, Executive Director for Nursing, Professions and Care Standards

1. Purpose

<i>For Approval</i>	<i>For a collective decision</i>	<i>To report progress</i>	<i>To seek input from</i>	<i>For information</i>	<i>Other (please state below)</i>
				✓	

Directorate Clinical Cost Improvement Plans (CIPs) are accompanied by a Quality Impact Assessment (QIA). Routine monitoring & quarterly reporting of the risk level / impact on quality of achieving CIPs occurs throughout the financial year.

This is the Quarter 4 QIA Monitoring Report for the 16 /17 Clinical CIP's.

2. Summary

Background and Context

Trust Board is responsible and accountable for the quality of care services provided and for achieving the required financial efficiencies/cost improvement plans.

On an annual basis, the Trust examines the impact of each clinical Cost Improvement Plan (CIP) on the quality of service provided by undertaking a Quality Impact Assessment (QIA). The potential risks that CIPs may have on quality of care are assessed and recorded by the Service and Clinical Directors and then reviewed and scrutinised by the Executive Director of Nursing, Professions and Care Standards and the Medical Director at the Clinical Executive Scrutiny Panel.

Q4 Monitoring of impact on quality

All the clinical CIPs were originally assessed as very low / low risk and monitoring arrangements for each CIP/QIA were agreed at the Clinical Executive Scrutiny Panel.

For assurance purposes, the QIA procedure requires that a review is undertaken at the end of each quarter to ensure there is regular oversight & appraisal of the impact on quality and the outcome is reported to the Quality Assurance Committee.

During Quarter 4 the staffing risk in adult community mental health services was re-assessed and increased to 12 (high risk) and in May 2017 (Quarter 1 of 17/18) was considered by the Executive Directors Group (EDG) as per the Trust Risk Management Policy and placed on the Corporate Risk Register .

At the end of Quarter 4 there were no other changes to CIP QIA risk ratings to report.

3. Next Steps

Monitoring for the 17/18 CIP QIA's will commence as per the agreed QIA procedure.

4. Required Actions

Members to receive for assurance the final, Q4, QIA Monitoring Report for the 16/17 CIPs.

5. Monitoring Arrangements

Monitoring for 17/18 CIP QIAs will commence via the Nursing & Strategy and Planning Directorates.

6. Contact Details

For further information, please contact

Liz Lightbown
Executive Director for Nursing, Professions and Care Standards
Liz.Lightbown@shsc.nhs.uk