








Board of Directors - Open

Notice is hereby given of the 106th Board of Directors on Wednesday, 13 September 2017 at 10 a.m. in the Tudor Board Room, Fulwood Conference and Training Centre, Old Fulwood Road, Sheffield S10 3TH when the following business will be conducted:

A G E N D A

Time	No	Item		Brought by:
10:00	1.	Welcome & Apologies: Welcome remarks and a formal noting of apologies for absence will be made by the Trust Chair.	V	Ms. J. Brown Chair
	2.	Declarations of Interest: To receive any declarations of interest from Board Members	V	
	3.	Minutes of the Board of Directors Meeting Held on 12 July 2017 To receive and approve the minutes of the Open Session of the Board of Directors' meeting held on 12 July 2017.		
	4.	Matters Arising & Action Log To consider matters arising from the minutes of the Open Session of the Board of Directors' meeting		
Strategy				
10:15	5.	Health, Wellbeing & Employment – The Changing Landscape <i>(Dr Fiona Goudie, Clinical Director for Strategic Partnerships, in attendance)</i>		Mr. K. Taylor Chief Executive
10.40	6.	Workforce & Organisational Development Strategy <i>(Caroline Parry, Deputy Director of HR, in attendance)</i>		Mr. D. Wilson Director of Human Resources
Performance Management				
10:50	7.	Service Performance i Service Performance Dashboard for the period ending 31 July 2017 ii Safer Staffing Report for periods ending 30 June 2017 & 31 July 2017	 	Mr. P. Easthope Executive Director Ms. L. Lightbown Executive Director

Assurance: Risk Management & Internal Control			
11:10	8.	Board Risk Profile To receive for information, discussion and approval	 Ms. M. Saunders Director of Corporate Governance (Board Secretary)
Governance			
11:15	9.	Guardian of Safe Working (Jnr Doctors)	 Mr. D. Wilson Director of Human Resources
11:20	10.	Emergency Planning Resilience and Response (EPRR) Self-Assessment and Work Plan for 2017/8	 Mr. C. Clarke Deputy Chief Executive
11:30	11.	Quality Impact Assessment (QIA) for Cost Improvement Plans (CIP) 2017/18	 Ms. L. Lightbown Executive Director
11:40	12.	Annual Appraisal and Revalidation (Medical Staffing) <i>(Dr. Sobhi Girgis in attendance)</i>	 Dr. M. Hunter Medical Director
Board Stakeholder Relations & Partnerships			
11:50	13.	Chair's Update To receive the Chair's update on various matters	V Ms. J. Brown Chair
12:05	14.	Governor's & Membership Matters To receive updates on Governor and Membership matters and provide Board members with the opportunity to respond to questions from Governors	V Ms. J. Brown Chair
Executive Management Updates			
12:10	15.	Chief Executive's Verbal Update To receive the Chief Executive's verbal update on various matters	V Mr. K. Taylor Chief Executive
Papers for Information and Assurance			
12:20	16.	Board Committees	
		a) Workforce and Organisation Development Committee (WODC) i. Minutes of the meeting held on 18 April 2017 ii. Significant Issues Report from the meeting held on 28 July 2017	  Mrs. S. Rogers Non Executive Director, Chair of WODC
12:30		b) Quality Assurance Committee (QAC) i. Minutes of the meeting held on 26 June 2017 ii. Significant Issues Report from the meeting held on 24 July 2017	  Mr. M. Thomas Non Executive Director, Chair of QAC
12:40		c) Audit Committee (AC) i. Minutes of the meeting held on 26 May 2017 ii. Significant Issues Report from the meeting held on 11 July 2017 iii. Annual Letter to all staff iv. Revised Terms of Reference	    Ms. A. Stanley Non Executive Director, Chair of AC

12:50	17.	Any Other Urgent Business To consider any other urgent business to be discussed in the presence of members of the public and press	V	Ms. J. Brown Chair
	18.	Chief Executive's Announcement of Confidential Business <i>In the interest of probity the Chief Executive will announce the commencement of confidential business in accordance with the published agenda</i>	V	Mr. K. Taylor Chief Executive
	19.	Chair's Announcement to Exclude Members of the Public and the Press from the Remainder of the Meeting <i>In accordance with Standing Order 3.1 of the Board of Directors' Standing Orders, members of the public and press be excluded from the remainder of the meeting for reasons of confidentiality and business sensitivity of matters to be discussed.</i>	V	Ms. J. Brown Chair
12:55	Close			

Date and time of the next Board of Directors meeting
Wednesday 11 October 2017 at 10am
Tudor Boardroom, SHSC, Fulwood Conference & Training Centre, Old Fulwood Road,
Sheffield, S10 3TG

Margaret Saunders, Director of Corporate Governance (Board Secretary)

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